

Individual Mitigating Circumstances

What is an Individual Mitigating Circumstance?

Individual Mitigating Circumstances (IMCs) are personal circumstances that may have affected a student's performance in an assessment. An IMC can be a physical or mental wellbeing issue, or can be a personal issue such as a bereavement.

If you have an exam, coursework or other assessment that you feel has been affected by an IMC, you must submit an IMC report form. You must do this within 3 days after the assessment due date. This makes your department formally aware that there has been an issue which has impacted your work.

How can our Advisors help?

We're here for you and can support you by:

- Listening to your situation
- Explaining the process
- Exploring your options
- Helping you fill in the form
- Helping you identify suitable evidence
- Giving feedback on drafts of your statement

We will help make sure your form is as strong as possible before you submit it.

How can you contact us?

You can talk confidentially to an Advisor at the Advice & Support Centre about anything which you feel is having an impact on your studies.



01225 38 6906



suadvice@bath.ac.uk



Drop in: Level 2 of The SU

Opening Hours: Term Time Mon-Thurs 09:00 - 17:00

Fri 10:00 - 17:00 Vacation periods: Mon-Fri 10:00 - 16:00

