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| Committee: | **Operations Committee**  |
| Location: | **President’s Office** |
| Date & Time: | **Tuesday 07 August 2018 at 9.00 a.m** |

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| **Present:** |
| Mandy Wilson-Garner  | Deputy Chief Executive (Chair) |
| Eve Alcock | President  |
| Jack Kitchen | Education Officer |
| Alisha Lobo | Community Officer |
| Jiani Zhou | Postgraduate Officer  |
| Andy Galloway | Sports Officer |

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| **In attendance:** |
| Gregory Noakes | Governance & Executive Support Manager (Clerk)  |
| Charlie Slack | Student Voice Manager |
| Helen Freeman  | Marketing Manager  |
| Emma Quixley | Community & Advice Manager  |

1. **Apologies for absence**

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| **Name** | **Reason** | **Accepted**  |
| Andrew McLaughlin  | Annual Leave  | Yes |
| Kimberley Pickett-McAtackney | Annual Leave | Yes |

The Education Officer reported to the committee that they would have to leave early to attend another meeting.

1. **Notice of any other business**

 No items were identified for discussion under any other business.

1. **Declaration of conflict of interest**

Committee members were reminded to declare any conflict of interest if it arose during the course of the meeting.

1. **Minutes of the previous meetings**

The minutes of the previous meeting were approved and signed by the chair.

1. **Matters arising from previous meeting**

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| **Item number** | **Action** | **Outcome**  |
| 5 | Continue discussion with the University around student suicides. | **ACTION: Carried over to next meeting.**  |
| 6 | Provide University with feedback on presentation to be used for student induction. | Action not completed. President reported that they wanted to speak with University first to discuss ideas.  |
| 6 | Respond to the Edge consultation | **ACTION: Carried over to next meeting.** |
| 6 | Contact the Head of Secretariat to discuss what information can be published in relation to Vice Chancellor recruitment. | President reported that they not been able to contact the Head of Secretariat and had therefore gone ahead with publishing update on Vice Chancellor recruitment.  |
| 6 | Meet to discuss the proposed blog on Vice Chancellor recruitment. | A meeting has been arranged to discuss this.  |
| 6 | Write a piece on Council meetings and Vice Chancellor recruitment for the blog. | This would be addressed at the same meeting mentioned above.  |

1. **Representation and planning**

The Student Voice Manager shared and went through the student voice report with the committee.

The committee discussed the Doctorial College and in particular the Doctorial Welcome Team. It was noted that the Doctorial College was planning events for Fresher’s week and the upcoming academic year for postgraduates. Some concerns were expressed by the committee that they may be duplicating activities that The SU were hosting.

The Sports Officer reported that they would be attending a meeting with BUCs regarding club fees. It was noted that the fees for clubs had not been increased for five years and that there was a high chance that fees would therefore go up this year.

***(The Community Officer joined the meeting at this point)***

The Chair reported that they would be attending an Enterprise working group meeting this afternoon.

The Education Officer reported they had had discussions regarding student trustees with Officers from other Unions. In general the feedback had been mostly negative with common issues being that student trustees often did not understanding their role or only became a student trustees for personal reasons.

The Community & Advice Manager reported on a meeting they had had with the University to discuss the University reporting and support tool. At the meeting they had been asked a few questions regarding the Union’s wider processes and how they would respond to certain scenarios which they could not answer.

**ACTION: Community & Advice Manager, Community Officer, Deputy Chief Executive and Governance & Executive Support Manager to meet to discuss Union processes further.**

1. **Priority communications**

The Marketing Manager noted there were no changes to report.

1. **Reputational risk**

The Student Voice Manager raised a reputational risk with regards to some external speakers that were attending the Fresher’s week.

The Fusion movement and Freedom movement were both groups that were part of the Evangelical Alliance who held a stance against same sex marriages. There was a risk that there attendance might upset some Members of the Union.

The Student Voice Manager explained the background behind both groups.

The President noted to the committee’s attention that as a Christian they may have a conflict of interest. The committee noted the conflict of interest but agreed that the President brought useful insight to this matter.

The President gave further details with regards to the Fusion movement that they were familiar with but could not provide anything further with regards to the Freedom movement who they were unfamiliar with. They believed that by nature these movements were unlikely to send anyone who would actively seek to antagonise Members of the Union.

***(The Education Officer left the meeting at this point)***

The committee discussed the matter and decided that the Officers should vote on the matter.

 The Officers voted unanimously in favour of allowing both to attend Fresher’s week.

The Community Officer reported that they had been approached with regards to whether Bath would be interested in hosting an anti-marketisation roadshow in October. The committee discussed and agreed that further information was required before a decision could be taken.

**ACTION: Community Officer to contact NUS with regards to the anti-marketisation roadshow to seek further clarity around its purpose.**

1. **Executive Committee issues, including financial variations**

No executive committee issues were raised.

1. **Any other business**

No items had been previously identified for discussion.

The meeting ended at 10.00am.

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| **Item number** | **Action** | **Responsibility** |
| 5 | Continue discussion with the University around student suicides. | Chief Executive  |
| 5 | Respond to the Edge consultation | Activities Officer |
| 6 | Meet to discuss Union processes further.  | Community & Advice Manager, Community Officer, Deputy Chief Executive and Governance & Executive Support Manager |
| 8 | Contact NUS with regards to the anti-marketisation roadshow to seek further clarity around its purpose. | Community Officer |