# Chair of SUmmit

### [SUmmit](https://www.thesubath.com/voice/summit/) is an SU committee made up of a range of student leaders and representatives.

### Duties and Responsibilities

### Chairing SUmmit meetings and working with SU staff, Officers, and other SUmmit members to ensure the process of debating and approving Standpoints is effective.

* Communicate regularly with members to ensure smooth running of the SUmmit functions.
* Liaise with staff before and after each SUmmit meeting to discuss Standpoint proposals.
* Work with Standpoint proposers to aid the Standpoint approval process.
* Help re-draft standpoint wording, ensuring the committee and proposer are happy.

### Useful Previous Experience/Skills

* Enthusiasm for The SU and its activities.
* Confidence to speak in public and good verbal and written communication skills.
* The ability to be impartial, objective, and attentive.
* An approachable demeanour and ability to manage conflict well.

### Why become Chair?

* You will play a vital role in shaping student voice and the student experience.
* SUmmit meetings are a brilliant place to network and develop your connections with other student leaders.
* Access to training and workshops.
* All SUmmit meetings end in a free casual dinner.

### Key Time Commitments

* Five 2-hour SUmmit meetings across the academic year.
* Regular email/MS Teams contact with SU staff/Officers throughout the year.
* Attend briefings, catch ups and agenda setting meetings surrounding SUmmit meeting dates.
* Requires reading of proposals and information outside of meeting times.
* One to two hours of training before starting the role (with ongoing support).

Email sureturningofficer@bath.ac.uk for any support or questions about this role.

### Skills you will develop in this role:

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| Commercial Awareness |  | Creativity | ✓ |
| Decision Making | ✓ | Delegation |  |
| Financial Management |  | I.T. Skills |  |
| Initiative | ✓ | Leadership | ✓ |
| Marketing  |  ✓ | Negotiation | ✓ |
| Organisation/ Planning | ✓ | People Management | ✓ |
| Problem Solving | ✓ | Public Speaking | ✓ |
| Teamwork | ✓ | Time Management | ✓ |
| Verbal Communication | ✓ | Written Communication | ✓ |