



THE  
SU  
VOICE

# Academic Rep Training

Refresh edition

# Meet the Team



Georgina

Student Voice  
Coordinator (Academic  
Representation)



Ryan

Education  
Manager



NEW FOR 2023/24

Amber

Education  
Officer

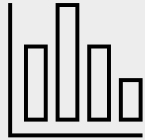


RE-ELECTED FOR 23/24

Jura

Postgraduate  
Officer

# How we support you



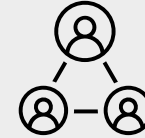
## Data

Collect & analyse  
data



## Chats

Answering  
queries & talking  
through issues



## Networks

Teams, Facebook,  
email

# By end of this session, you will...



...reflect on your experience as a Rep last year.



...be refreshed on the role and responsibilities of an effective Academic Rep.



...know about what is new in the SU and for representation.



...know how to signpost key support services that are available to all students.

# Time to Reflect!



# How have you found being a Rep?

Make sure to take some time to reflect on how you found the role last year and what could help this year.

- Did you achieve anything last year that you were proud of?
- Was there anything last year that you needed additional support with?
- Is there anything you're keen to achieve or learn this year?

# Refreshment?



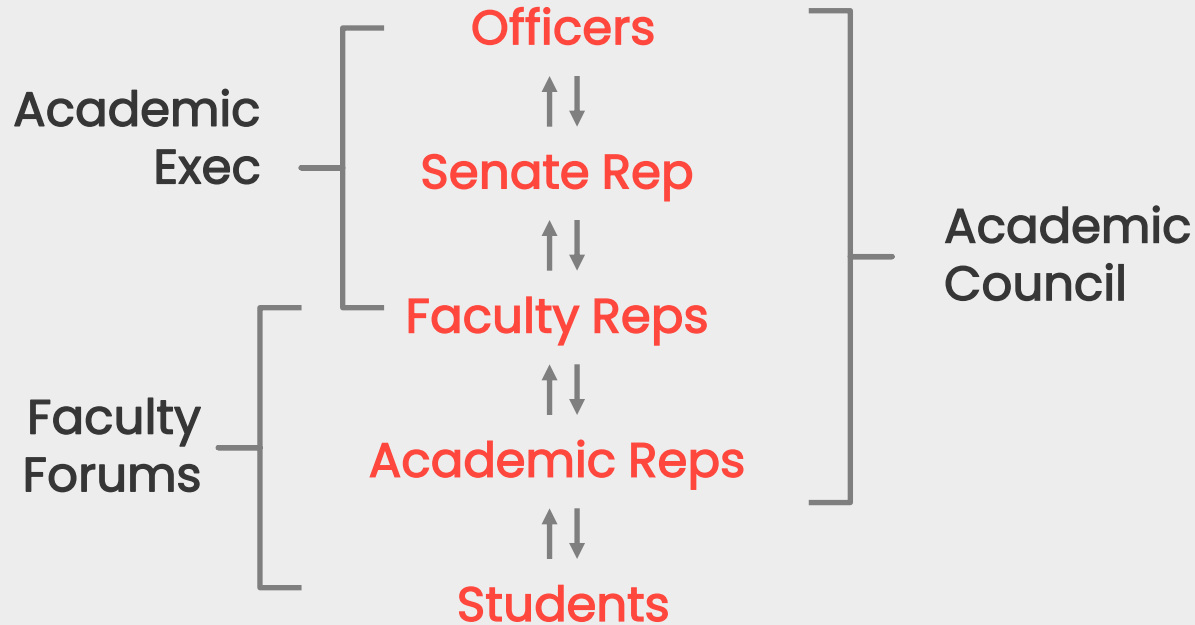


# What do Academic Reps do?

Collect and represent students' academic feedback from your cohort

- Highlighting positive and negative feedback to academic staff
- Signposting students to appropriate services
- Collaborating with Faculty Reps & SU Officers on wider issues

# The SU Voice Structure



Other online spaces (e.g., WhatsApp, Instagram)

Face-to-face chats online or in person

Hands up  
before/after class

# How could you collect feedback?

Emails

Surveys

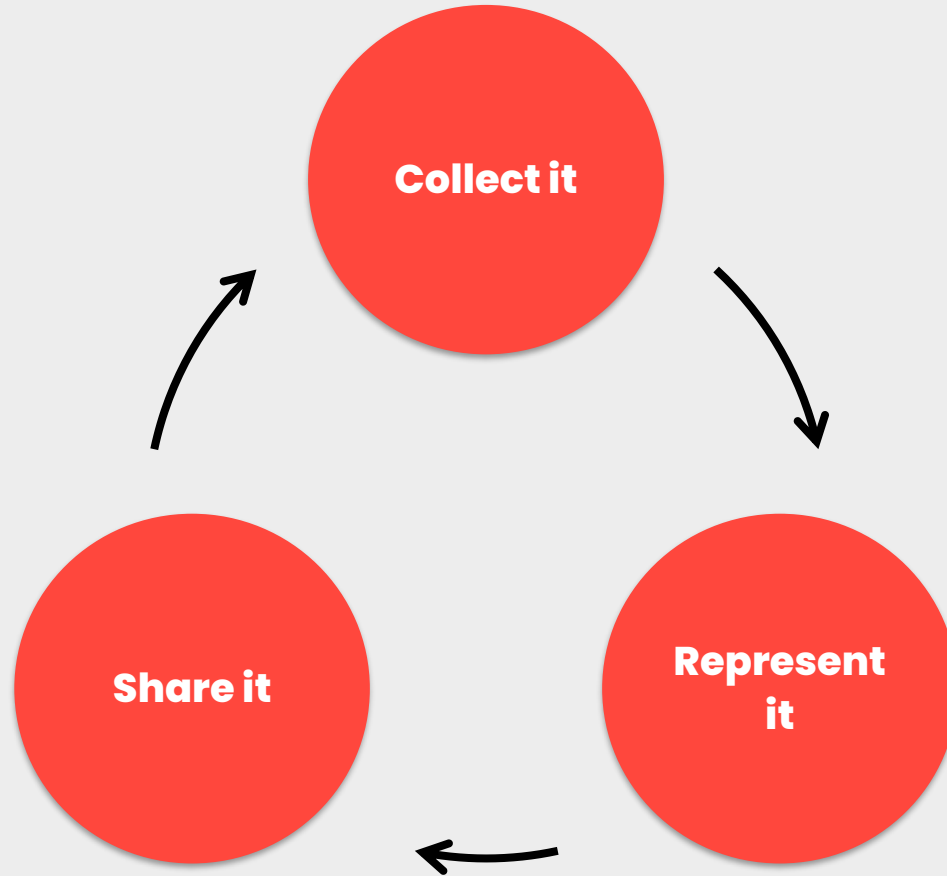
Lecture shout outs

Post-it notes in tutorials

Comment boxes

# Feedback Topics Ideas

- Curriculum transformation
- Teaching on your course
- Assessment and feedback
- Learning Community
- Unit Evaluations
- Academic Support
- Learning Resources



**Collect  
it**

Collect feedback from **all students** within your year group

**Represent  
It**

Present 'evidenced' feedback in a balanced and timely manner

**Share It**

Communicate and share any outcomes from the meeting

# Majority **rules**, minority **rights**

“important principle in democracy according to which public policy is determined by a majority of citizens, but the majority may not rightfully use its power to deprive minority groups of their rights”

A good Rep is

**unbiased**

[adjective] “showing no prejudice for or against something; impartial.”



**A**  
accurate

**B**  
balanced

**C**  
constructive

**D**  
depersonalised

**E**  
evidenced

# SU Advice & Support Centre

## Personal



- Harassment
- Discrimination
- University Complaints
- Disciplinary
- Access to Legal support

## Housing



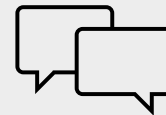
- Finding accommodation
- Contract check or issues
- Moving in
- Council tax
- Landlord Issues
- Disrepair
- Moving out

## Academic



- Academic appeals and reviews
- Changing course
- Individual mitigating circumstances
- Assessment offences
- Course complaints
- Preliminary disciplinary procedure

## Other

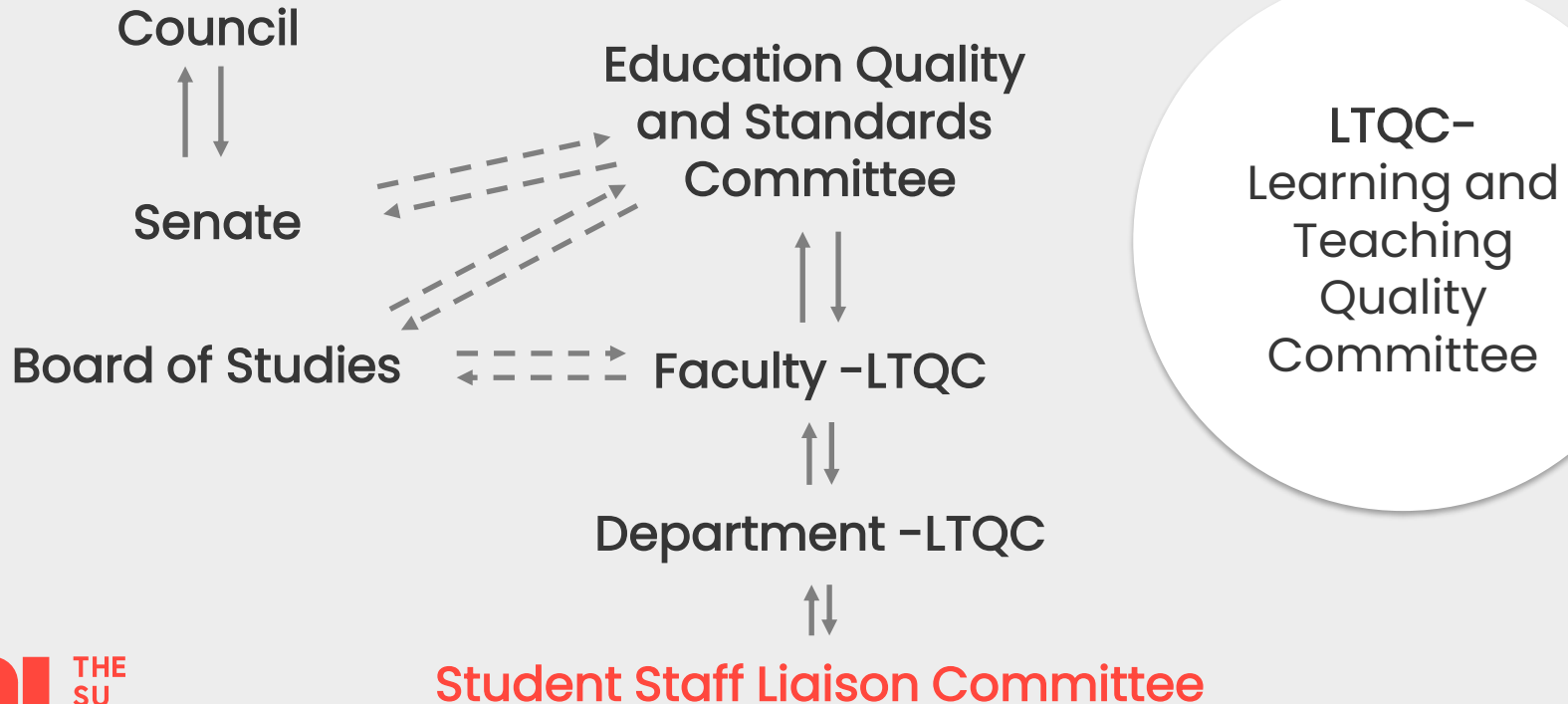


- Disability and impairment support with SU activities
- Free pregnancy tests
- Low cost condoms

# Meetings as Rep



# University Meetings



# Purpose of SSLC's

- Provide a two-way channel of communication between staff and students
- Comment on proposed changes to units and programmes
- Contribute to the creation of action plans
- Consider the personal tutoring system
- Consider any other matters that may be referred to the SSLC by other committees

# Defining an Academic Rep Role

Academic Reps on SSLCs are responsible on behalf of the student cohort for raising issues, bringing forward ideas and suggestions, and responding to items brought forward by staff.

# Preparing for an SSLC

- ✓ Talk to your peers and gather data (Don't forget ABCDE!)
- ✓ Resolve the small issues before the meeting to make time for the bigger topics
- ✓ Confirm your attendance to the meeting, **especially if you are giving apologies**
- ✓ Contact the Programme Committee chair/secretary or the SSLC Chair if you wish to place anything on the agenda.
- ✓ Read the agenda and check minutes from previous meetings to understand matters arising.
- ✓ Contact your faculty reps or The SU team if you would like support on an issue or for advance



# Academic Council

- Discuss University wide issues
- Hear Updates from your SU Officers and ask questions





# Faculty Forums

- Opportunity to escalate feedback from SSLCs
- Hear Updates from your Faculty Reps
- Discuss key/shared issues affecting departments

# What's new with the SU?





HELLO  
HELLO  
HELLO



# MEET YOUR ELECTED OFFICERS



**Jimena Alamo**  
SU President



**David Lam**  
Activities Officer



**Abbie Watkin**  
Sport Officer



**Amber Snary**  
Education Officer



**Jura Never**  
Postgraduate Officer



**Hanna Hajzer**  
Community Officer

**SU** THE  
SU  
VOICE

[thesubath.com/elections](https://thesubath.com/elections)



## Humanities & Social Sciences



Ahmad Mahmood Alkuchikmulla  
Undergraduate



*Vacant*  
Undergraduate

## Science

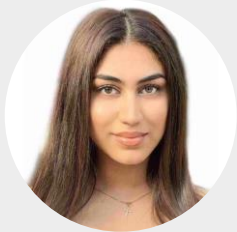


Miranda Yafi  
Undergraduate



Ffion Gould  
Undergraduate

## Management



Kara Signh  
Undergraduate



*Vacant*  
Undergraduate

## Engineering & Design



Nathanail Georgiou  
Undergraduate



Caitlin Grainger-Spivey  
Undergraduate

# Senate Rep



Vacant until  
Election in October

The Senate Representative is elected by all students once a year and represents students at University Senate and also is a member of the SU Academic Executive Committee.

# Team Chat

## Academic Reps 23-24

- You have all been invited
- Make sure to say hello and introduce yourselves
- Use your 'faculty' or 'school' based chats – found down the left hand side
- Support one another – ask questions – and meet your fellow academic reps.



# REP

of the

# Month

- Winner(s) every month announced in the Rep newsletter
- Prize
  - A Rep of the Month mug
  - An article celebrating how amazing they are
  - A LinkedIn recommendation

# REP RECOGNITION *Scheme*

- Earn points throughout the year and see whether you can reach Gold.
- Bronze (100 points)
  - Academic Rep Travel Mug
- Silver (200 points)
  - University branded hoodie
- Gold (300 points)
  - Certificate awarded at Education Awards and LinkedIn Recommendation



Category	Activity	Points for Completion
Rep Essentials	Complete initial Start Up Survey	5
	Complete Rep Training (101 or Refresher and SSLC)	10
	Attend Academic Council	10 (up to three times)
	Attend SSLC	10 (up to three times)
	Attend Faculty Forums	10 (up to three times)
	Attend Voice Conference	15
Community	Become a member of an Academic Society	10
	Attend one Rep social event (e.g., volunteer breakfast, end of semester celebration etc.)	15
	Run an Academic Rep Coffee morning for your cohort	20
Lead & Change	Submit an Idea to Action	15
	Submit a standpoint for Summit	15
	Become an SSLC Chair	20
	Become a committee member for an Academic Society	25
Feedback & Development	Attend a Student Leader Development Programme Training session	20
	Complete the Mid-Year Rep Survey	10
	Complete the End of Year Rep Survey	10
	Take part in any other survey sent to Academic Reps	5 (up to six times)
Nominations	Submit a nomination for Rep of the Month	10 (up to three times)
	Receive a nomination for the Education Awards	20
	Nominate yourself for a Faculty Rep position	30
Go Your Own Way	Agree your own goal with the Academic Representation Team	Negotiated value

# If nothing else remember these

- ★ ABCDE your feedback
- ★ Make sure you raise issues in a timely manner
- ★ Be inclusive
- ★ This is a partnership; work with your academics, your fellow Reps and The SU
- ★ Don't be afraid to ask for help!

**THANK YOU!**