Edge Room Guide: Digital Studio

**DIGITAL STUDIO CAPACITY: 6 PEOPLE MAXIMUM**

Before booking a space at The Edge you must have submitted your risk assessment for your activity and agreed to the terms and conditions to confirm your compliance with these procedures.

# Activity Procedure:

* **Do not exceed room capacity**.
* Do not attend any sessions in this room if **anyone in your household has any symptoms,** in which case self-isolate according to government guidelines.
* Observe **2m social distancing** at all times within the room, ensuring doors and walkways are clear.
* Do not obscure any source of ventilation.
* After your activity has finished, please leave the space promptly whilst remaining socially distant from other who are not part of your household bubble.
* Contact Security if there is a first aid accident or medical emergency.

# Equipment:

* You must clean any equipment, furniture or instruments in the room **before and after** use with cleaning products provided.
* Cupboards should only be accessed when absolutely necessary, and by the sole person to use the items inside. That person should also be the only person to return items to the cupboard.
* Please clean the cupboard door and handle after use.

For any general assistance while using this room, please contact su-arts@bath.ac.uk.

|  |  |
| --- | --- |
| **(MEDICAL) EMERGENCY** | Contact Security on 01225 383666 |
| **FIRE ALARM** | Nearest Exit: Through the door to the right as you exit the Ensemble RoomAlarm Test: Thu 9am –10amAssembly point: The Bus Turning Circle opposite the front entrance of The Edge. (Fire Point 1) |
| **FIRST AID** | First Aid boxes are located in The Edge office on Level 2. If there is a medical emergency, please contactSecurity on 01225 383666 |
| **INVACUATION**(e.g. due to a chemical leak on campus) | The invacuation warning is an external siren which sounds for 30 second bursts at a time which indicates you should stay in the building. A member of staff will come to the room to check the vents are closed and keep all room users updated. |