<<YOUR LOGO HERE>>

**Bath University Maths Society Development Plan 2015-18**

*MISSION STATEMENT:* We, Bath University Mathematics Society, exist to provide opportunity for students to socialise with each other and mix with Mathematics students from all year groups, as well as providing our members with the opportunity to discover potential career paths after doing a Maths degree. We do this by arranging large scale social events and working closely with people from different business areas to arrange talks and skills sessions. We strive to be the biggest and best society in the University.

|  |  |  |
| --- | --- | --- |
| **DOCUMENT HISTORY** | **DATE** | **ISSUE** |
| Compiled by David Penson, Chair | 29/05/2015 | 1 |
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|  |  |  |

**This document is to be completed by both the outgoing and incoming committee of your society, to assist with a smooth transition between committees.**

# Your Society and Committee

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| *Society Social Media*   |  |  | | --- | --- | | **Type of Social media** | **Web Address/link** | | Facebook Group | https://www.facebook.com/groups/165118036908237/?fref=ts | | Facebook Page | https://www.facebook.com/bums.socials?fref=ts | | Twitter Page | https://twitter.com/BathMaths | | Instagram |  |   *Committee Details* | | | |  |  |
| **Role** | **Name** | **BUCS username** | **Phone Number** | **Facebook profile address** | **Twitter handle** |
| Chair | David Penson | Dp427 | 07736 222736 | https://www.facebook.com/davescrazysocks | @davescrazysocks |
| Treasurer | Samantha chapman | Sjc68 | 07712738269 | https://www.facebook.com/samantha.chapman.900?fref=pb\_friends |  |
| Secretary | Johanna stirrat | Jgas20 |  | <https://www.facebook.com/jo.stirrat?fref=nf> |  |
| Merchandise | Tina wood | Tw407 | 07954699793 | https://www.facebook.com/tinawood2716?fref=pb\_friends |  |
| events | Dan webb | Dpw29 |  | https://www.facebook.com/dan.webb.739?fref=pb\_friends |  |
| sports | Harry birch | Hb450 |  | https://www.facebook.com/harry.birch.5?fref=ufi |  |
| publicity | Ben jardine | Bjj25 |  | https://www.facebook.com/jardine199?fref=pb\_friends |  |
| IT | Rachel pearson | Rp397 | 07894959572 | https://www.facebook.com/rachel.pearson.167?fref=ufi |  |

*Comments on Committee Structure*

Committee structure remains unchanged from previous years. We cover all the areas needed for the smooth running of the maths society. The only change we might make in the future is the addition of a committee member responsible for sponsorships, as that role is currently given to the chair.

*Committee Handover Training*

|  |  |  |
| --- | --- | --- |
| **Training** | **Attendees** | **Date** |
| SU Handover 1:1 | Chair and Chair elect, Treasurer and Treasurer elect, Secretary and Secretary elect, Activities Officer and Activities Officer Elect, Area Rep and Area Rep Elect  Any other committee who wish to attend |  |
| Individual Handovers | Chair and Chair elect | 1/06/2015 |
| Treasurer and Treasurer elect | 1/06/2015 |
| Secretary and Secretary elect | 1/06/2015 |
| Merchandise and merchandise elect | 1/06/2015 |
| Events and events elect | 1/06/2015 |
| Publicity and publicity elect | 1/06/2015 |
| Sports and sports elect | 1/06/2015 |
| IT and IT elect | 1/06/2015 |
| Outgoing committee meeting | Committee | 1/06/2015 |
| Full Committee handover | Committee and Committee elect | 1/06/2015 |
| New Committee meeting | Committee elect | 1/06/2015 |
| Chair Training | Chair elect |  |
| Finance Training | Chair elect and Treasurer elect |  |
| BathStudent Training | Secretary / Web Officer elect |  |
| Etc… |  |  |

*Meeting Schedule*

|  |  |  |
| --- | --- | --- |
| **Training** | **Attendees** | **Date** |
| Committee Meetings | Full committee |  |
| Full society meetings | All members welcome |  |
| AGM | All members welcome |  |

**Elections**

In this section, please outline how you are going to plan on recruiting future committees throughout the year. This may seem eager, considering the new committee have only just been elected, however planning what you will do to get your successors now will make the election season far easier.

In general we would look for familiar faces as we put on our socials throughout the year. We will have both academic events and more fun based events (not to say maths isn’t always thrilling) so if we spot people coming to both types then they would be a good choice in candidate. The sports

**Tiers**

Please outline which tier would like to be in for the next academic year. If you selecting Blue or Orange tier, you will need to pick 1 (for Blue tier societies) or 2 (for Orange tier societies) ribbons to complete over the year. For more details on what each tier entails and the support you receive, please check the tiers framework document on bathstudent.com. Please mark an x in the tier you would like.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Green |  |  | Blue | **X** |  | Orange |  |

If you are selecting Blue or Orange tier, please select which ribbons you will be completing and which specific criteria you will be completing for each ribbon

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sport & Well-being |  |  | Inclusivity |  |
| Media |  |  | Expansion |  |
| Environment & Sustainability |  |  | Academic Development & Employability |  |
| Community |  |  | Performance |  |
| Campaigning |  |  | Collaboration |  |

Ribbon 1: Academic Development & Employability

|  |  |
| --- | --- |
| Criteria #: | description |
| 1 | • Host an event with external speakers to develop the understanding of your members. |
| 2 | • Host an event with an external company to boost personal development. |
| 3 | • Host an event that adds to your member’s understanding of their course. |

Ribbon 2: Insert name here

|  |  |
| --- | --- |
| Criteria #: | description |
| 1 |  |
| 2 |  |
| 3 |  |

**Membership**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | *2013/14 (Actual)* | *2014/15 (Actual)* | *2015/16 (Forecast)* | *2016/17 (Forecast)* | *2017/18 (Forecast)* |
| *Total Annual Membership* | 250 | 304 | 320 | 350 | 370 |
| *Active Membership S1* | 200 | 194 | 240 | 270 | 300 |
| *Active Membership S2* | 250 | 304 | 320 | 350 | 370 |

*What do you feel constitutes an active member for your society?*

An active member of BUMS would be one that regularly attends socials and events we put on, and contributes to the society in the way for purchasing merchandise and support career sessions.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *Membership Target* | *Aim* | *How will this be done?* | *Are any resources required?* | *Who will do this?* |
| *2015/16* | 60 | Advertising events to encourage repeat attendees | Transport to events outside bath | publicity |
| *2016/17* | 80 | Advertise the growing popularity of the society and recruit more freshers to come regularly. |  | Publicity  all |
| *2017/18* | 110 | The growing number of members and word of mouth will contribute to a rise in numbers. |  |  |

# Your annual calendar

In this section, we would like you to plan your activities for the next academic year. This should cover everything from regular meetings for your members to drop into (such as weekly or fortnightly workshops) to socials throughout the year to annual events/balls/shows. We appreciate that these dates may be provisional (considering some of these events are going to be 9-10 months into the future) but the more than you can plan for the year, the earlier we can support you in organising these events.

Feel free to make your own key for different events (e.g. green for weekly events, red for shows, blue for annual balls etc.) and we have plotted some of the important societies area events into the calendar as well so you know what to expect over the year (note that some of these are dates provisional due to booking arrangements).

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Week commencing** | **Mon** | **Tue** | **Wed** | **Thu** | | **Fri** | **Sat** | **Sun** | **Week designation** |
| 14 Sep 15 |  |  |  |  | |  | A | A | Summer vacation |
| 21 Sep 15 | I | I | I | I | | I | I | I | Induction week/Summer vacation |
| Freshers Week | | | | | | | |
| 28 Sep 15 | T | T | T | T | | T |  |  | Semester 1: Teaching |
| 5 Oct 15 | T | T | T | T | | INTRODUCTION SOCIAL |  |  | Semester 1: Teaching |
| 12 Oct 15 | T | T | T | T | | T |  |  | Semester 1: Teaching |
| SIAW | |
| 19 Oct 15 | T | T | T | T | | T |  |  | Semester 1: Teaching |
| Show In A Week (SIAW) | | | | | | |
| 26 Oct 15 | T | T | T | T | | T |  |  | Semester 1: Teaching |
| 2 Nov 15 | T | T | DAVE O’BRIAINS | T | | T |  |  | Semester 1: Teaching |
| 9 Nov 15 | T | T | CAREER EVENT | T | | T |  |  | Semester 1: Teaching |
| 16 Nov 15 | T | T | T | Roller disco | | T |  |  | Semester 1: Teaching |
| 23 Nov 15 | T | T | T | T | | T |  |  | Semester 1: Teaching |
| 30 Nov 15 | T | T | T | T | | T |  |  | Semester 1: Teaching |
| Socs ball |
| 7 Dec 15 | T | T | T | T | | BRISTOL  SOCIAL |  |  | Semester 1: Teaching |
| 14 Dec 15 | V | V | V | V | | V |  |  | Christmas vacation |
| 21 Dec 15 | V | V | V | V | | UH |  |  | Christmas vacation |
| 28 Dec 15 | UH | UH | UH | UH | | UH |  |  | Christmas vacation |
| 4 Jan 16 | R | R | R | **R/(UA)** | | **R/(UA)** | **(UA)** |  | Semester 1: Revision |
| 11 Jan 16 | **UA** | **UA** | **UA** | **UA** | | **UA** | **(UA)** |  | Semester 1: Assessment |
| 18 Jan 16 | **UA** | **UA** | **UA** | **UA** | | **UA** | **(UA)** |  | Semester 1: Assessment |
| 25 Jan 16 | **ISB** | **ISB** | **ISB** | **ISB** | | **ISB** |  |  | Inter-semester break |
| 1 Feb 16 | T | T | T | T | | T |  |  | Semester 2: Teaching |
| Refresh week | | | | | | | |
| 8 Feb 16 | T | T | T | | T | T |  |  | Semester 2: Teaching |
| 15 Feb 16 | T | T | CAREER SESSION | | T | T |  |  | Semester 2: Teaching |
| 22 Feb 16 | T | T | EXTERNAL SPEAKER | | T | T |  |  | Semester 2: Teaching |
| 29 Feb 16 | T | T | T | | T | T |  |  | Semester 2: Teaching |
| 7 Mar 16 | T | BUMS BALL | T | | T | T | Socs extravaganza |  | Semester 2: Teaching |
| 14 Mar 16 | T | T | T | | T | T |  |  | Semester 2: Teaching |
| 21 Mar 16 | V | V | V | | V | UH |  | ES | Easter vacation |
| 28 Mar 16 | UH | UH | V | | V | V |  |  | Easter vacation |
| 4 Apr 16 | T | T | T | | T | T |  |  | Semester 2: Teaching |
| 11 Apr 16 | T | T | T | | T | T |  |  | Semester 2: Teaching |
| 18 Apr 16 | T | T | T | | T | T |  |  | Semester 2: Teaching |
| 25 Apr 16 | T | T | T | | T | T |  |  | Semester 2: Teaching |
| Activities Awards Evening |
| 2 May 16 | UH | R | R | | R | R | **(UA)** |  | Semester 2: Revision |
| 9 May 16 | **UA** | **UA** | **UA** | | **UA** | **UA** | **(UA)** |  | Semester 2: Assessment |
| 16 May 16 | **UA** | **UA** | **UA** | | **UA** | **UA** | **(UA)** |  | Semester 2: Assessment |
| 23 May 16 | **UA**  **PICNIC** | **UA** | **UA** | | **UA** | **UA** |  |  | Semester 2: Assessment |

**Key:** Orange – SU/Society events

# Facilities needed for events throughout the year

**Venues**

For the annual calendar you’ve prepared above, please fill in the below table outlining the necessary details for each of the events. Again this is to help us prepare for any support you may require (such as support in booking external venues) to make these events happen.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Activity* | *Space Requirements* | *Frequency of use* | *Proposed venue* | *Booking Information* | *Cost* |
| Committee meetings | Small room | weekly | anywhere | Through university | - |
| BUMS ball | Large fancy space | once | Pump rooms | Book with contacts | £2600 |
| Career events and talks | Lecture theatre | 6-8 times | Uni hall | Through university | = |
| Bristol social | Club in bristol | 1-2 times | syndicate | Phone club | £135 |

**Storage -** *Activities Storage will be re-assessed on an Annual basis*

*Current Storage*

lockers

*Storage required*

lockers

**Sponsorship/Funding**

*Previous Funding*

£1150

*Plans for the next 3 years*

|  |  |  |
| --- | --- | --- |
| *2015/16* | *2016/17* | *2017/18* |
| Get a banner for the society with sponsors logo on it. | Think about getting extra merchandise to give out to members for free  (i.e. pencils, binders e.t.c) | Look into getting more sports kit. |

*What will funding/sponsorship be spent on?*

Career events, external speakers, merchandise, BUMS ball

*What potential opportunities could be offered to a sponsor?*

We’d put their logo on anything applicable (banner, website, newsletters), hand out their pens and notebooks, invite them for career and networking events, honourable mention in Ball

**Fundraising/Community involvement**

*Activities undertaken last year*

-

*Raising future funds for the Society*

-

*Raising future funds for external groups*

-

*Community involvement plans*

-

*The Students’ Union promotes an inclusive environment which aims to reach out to and engage with all students. How does the society intend to ensure membership from a diverse range of backgrounds and groups are positively engaged with the society?*

We would encourage members to attend any networking events, career days and business opportunities around the campus and areas around Bath

*Is there anything else you wish to add?*

-