APPLICANT PACK

INDEPENDENT TRUSTEE



Welcome

We're so pleased you found us!

We believe that students can and want to shape the communities they are part of for the better.

Through our student leaders and elected representatives, we create opportunities for students to come together and inspire them to make change and shape the world around them.

The SU a seriously fun place to work, driven by our values with a diverse and international perspective, with a really supportive staff team and a focus on your development.

Students' unions come in all shapes and sizes. With job roles at all levels, and with more than 550 unions across the country, you can work with us to start building a career doing what you love.

Come join us!

Francesco Masala SU President & Chair of the Board of Trustees



What we do

The SU is the body of students at the University of Bath. We believe that when students come together, they can shape the communities they are part of for the better. Through our student leaders and elected representatives, we grow and support communities of students as they provide opportunities for others and change the world around us for the better.

Together we promote student interest and welfare, provide support and advice, represent the student community with the University and others, and provide social, cultural, sporting and recreational activities.

How we do this is through student-led:

- Voice helping students stand up, speak up and make their voice heard,
- Experiences making friends and memories that last a lifetime,
- Groups broadening horizons with our communities of students,
- Support providing advice and support on student life,
- Development developing the skills students need to lead and change.

Our work is overseen by an independent board made up of six elected student officers, two independent students and five external independent trustees. The SU is funded by a grant from the University of Bath, membership income and the commercial revenue that we generate through our range of student spaces and services.



Summary of the role

Salary	Volunteer role, expenses paid
Term of office	Three years
Commitment time	Around 30 hours spread over the entire year
Location	University of Bath premises and online meetings
Reporting to	The rest of the Board of Trustees
Responsible for	The governance of The SU

Being a Trustee is an influential and valuable role where you will be able to make important contributions to The SU's current work and future direction – in particular supporting the implementation of our strategy for 2020 onwards. We will provide training to fill in any gaps of knowledge and need people from a broad range of backgrounds who are prepared to ask questions, challenge leaders and provide impartial advice. Being a Trustee is a great way to develop your CV, learn about the full range of things that go on in an organisation and make a difference to something that matters.



Role overview

The Board of Trustees is responsible for The SU's overall governance, strategic direction and holding management to account. If you believe in the value of what we do, have the time to give to our cause, and can bring something unique to our Board, then we want to hear from you.

We are looking for people who are able to provide constructive challenge, think strategically and use their own personal skills and experiences to support the Board in carrying out its role within The SU. We believe in the importance of the lived experience and the contribution that diversity of thought brings to the work of the Board, so particularly encourage applications from people with diverse backgrounds.

This is a volunteer role which will involve attending training, participating in meetings and taking decisions in the best interests of The SU, engaging with important SU activities and events throughout the year, providing support and challenge to senior management, attending training relevant to the role of a Trustee, and developing an understanding of how The SU operates.



Main responsibilities

- To oversee strategic planning for The SU and monitor the progress of its implementation.
- To monitor The SU's progress and evaluate its success in carrying out it's core charitable objectives and meeting its KPIs (key performance indicators).
- To review and determine The SU's governance framework and structures.
- To ensure that The SU is legally compliant in carrying out its activities as a Charity.
- To ensure that resources are managed appropriately and spent on achieving The SU's charitable objectives.
- To determine and review the level of risk acceptable for activities carried out by The SU. To monitor and review health & safety arrangements for The SU.
- To commit to further development as a Trustee.



About you

To be successful in this role, these are the things that you will need to do:

- Participate in meetings and take decisions in the best interests of The SU;
- Engage with important SU activities and events throughout the year;
- Provide support and challenge to senior management;
- Attend training relevant to the role of a Trustee;
- Develop an understanding of how The SU operates.

Essential behavioural competencies:

- Ability to be student-led and empathy with the cause, mission and values of The SU;
- Ability to ask questions and challenge leaders in an appropriate way;
- Ability to listen, reflect and learn from a range of viewpoints including impartial advice before reaching own view;
- Ability to work in a team and build positive working relationships with a range of personalities;
- Ability to maintain confidentiality regarding sensitive matters discussed in confidence;
- Ability to relate to students by understanding their needs and perspectives.

Skills, knowledge and experience:

- Knowledge of issues, nationally and locally, affecting students and higher education;
- Knowledge of the role of the Board and how this differs to the role of the senior management team (training will be available on this area)



How to apply

Find out more

For an informal chat about the role and application process please contact The SU's Chief Executive Andrew McLaughlin <u>a.m.mclaughlin@bath.ac.uk</u> or 01225 38 3071. More information on the role can also be found in our Trustees' Roles & Responsibilities policy.

How to apply

To apply for this role please email <u>a.m.mclaughlin@bath.ac.uk</u> with the following documents:

- an up to date copy of your CV;
- a short covering letter outlining why you are applying for the role;
- a completed equal opportunities monitoring form.

Timeline

- Application deadline: by the end of Sunday 15 November 2020
- Interview date: between 16-18th November 2020
- Appointment by the Board: Thursday 10 December 2020

Please note that candidates will be informed if they have been selected for appointment by the Board and where possible invited to attend the Board meeting.



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Thank you!

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