

AGENDA

Meeting: **Leadership Committee**
Location: **Microsoft Teams Meeting**
Date & Time: **Wednesday 9th December 2020 at 3.30pm**

Item	Report
1. Apologies for absence	
Committee to receive and approve any apologies received for absence.	
2. Notice of any other business	
Chair to notify the committee of any items raised in advance of this meeting for discussion under any other business.	
3. Declaration of conflict of interest	
Members are asked to declare any conflict of interest they may have in relation to any business to be discussed at the meeting.	
4. Minutes of the previous meeting and matters arising	R1
Committee to: <ul style="list-style-type: none">• approve minutes for the Chair to sign;• note the matters arising from the previous meeting;• note any decisions that have been made without a meeting by the committee.	
5. Strategy and Performance Monitoring	
5.1. Committee to note the report on Student Life Survey.	R2
5.2. Committee to note the report on complaints & Student Member disciplinary.	R3
5.3. Committee to note the report on external speakers.	R4
5.4. Committee to note the report SU alumni grant spending.	R5
5.5. Committee to note the report on annual planning round and determine the final steer to budget holders.	R6
6. Project/Campaign Management	
6.1. Committee to note the report on harm reduction campaign and decide if they approve the client brief.	R7
6.2. Committee to note the report on impact reporting project and decide if they approve the client brief.	R8
6.3. Committee to note the report on previously approved projects.	R9
Committee to confirm if they are happy with the proposed Active Travel project plan for how the £10,000 received from the University will be spent.	
7. Governance	
7.1. Committee to note the report on transferring volunteering to the activity officer role and decide whether to approve.	R10

8. **Strategy and Performance Monitoring**

8.1. Committee to note the report on statement of work and determine:

R11

- which objectives to proceed with.
- the best way to work together (*SU and M365 Adoption*) re. communication, logistical arrangements etc.
- Workshop date(s) for selected objective(s), including attendance of the appropriate people.

9. **Any other business**

To discuss any items raised previously under notice of any other business.