

LEADERSHIP COMMITTEE REPORTS						
From	Period start date			To	Period end date	
	14	04	2021		12	05
Overview of Charity's key details						
Charity name:	The University of Bath Students' Union					
Other names:	The SU					
Charity number:	1143154					
Charity address:	The SU Bath, University of Bath, Claverton Down, Bath, BA2 7AY					
Governing document:	Articles of Association					
Constitution:	Unincorporated association					
Details of Charity's professional services						
Bank name:	National Westminster Bank Plc					
Bank address:	39 Milsom Street, Bath, BA1 1DS					
Auditor name:	RSM UK Audit LLP					
Auditor address:	Hartwell House, 55 – 61 Victoria Street, Bristol, BS1 6AD					
Committee Membership						
Trustee name	Office	Start date	End date	Appointment		
Francesco Masala	President	02/07/2019	28/06/2021	Elected by Members		
Annie Willingham	Education Officer	29/06/2020	28/06/2021	Elected by Members		
Ka Ho Ho	Postgraduate Officer	29/06/2020	28/06/2021	Elected by Members		
Freya Jackson	Community Officer	29/06/2020	28/06/2021	Elected by Members		
Tom Sawko	Sport Officer	02/07/2019	28/06/2021	Elected by Members		

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Report on minutes of the previous meeting and actions arising	R1
Report on strategy KPIs and survey results	R2
Report on complaints & student member disciplinary	R3
Report on SU alumni grant spending	R4
Report on projects	R5

PURPOSE

To:

- approve the minutes of the previous meeting;
- inform the committee of the outcome of actions arising from that meeting;
- note any decision that have been made by the committee since without a meeting.

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Pages 1: Report
 Pages 2-5: Appendix 1: Leadership Committee minutes

REPORT

1. MINUTES OF THE PREVIOUS MEETING

- 1.1. The minutes of the previous meeting are attached as appendix 1 and require the committees approval before being signed by the Chair.
- 1.2. If any committee members have any amendments can they please email these to the committee secretary before the meeting. Any amendments made will be noted to the committee at the meeting.

2. OUTCOME OF ACTIONS ARISING FROM THE PREVIOUS MEETING

- 2.1. The below reports on actions arising from previous meetings:
 - No application has been put in to SU alumni fund for the spaces project as the project as currently on hold.
 - The Insights & Engagement Manager has arranged an additional meeting to discuss the student life survey.
 - The Student Group policy has been shared with Leadership Committee for adoption via a decision without a meeting. Still awaiting one or two responses from Officers who are currently on leave.
 - Governance & Executive Support Manager, Chief Executive, Education Officer and President have amended the Leadership Committee agenda format which has been submitted to this meeting.

3. DECISIONS MADE BY THE COMMITTEE WITHOUT A MEETING

- 3.1. There is one decision being made by the committee without a meeting which is adoption of Student Group policy and this will be reported on as soon as all responses are received from Officers.

CONTACT:	Gregory Noakes (Governance & Executive Support Manager)	Telephone: 01225 386362 E-Mail: g.d.noakes@bath.ac.uk
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APPENDIX 1: LEADERSHIP COMMITTEE MINUTES

Meeting:	Leadership Committee
Location:	Microsoft Teams Meeting
Date & Time:	Wednesday 14th April 2021 at 1pm
Present:	
Freya Jackson	Community Officer (<i>Chair</i>)
Fritz Ho	Postgraduate Officer
Tom Sawko	Sport Officer
Annie Willingham	Education Officer
Francesco Masala	President
In attendance:	
Nicky Passmore	Chief Executive (<i>Joined the meeting under item 4</i>)
Mandy Wilson-Garner	Deputy Chief Executive
Gregory Noakes	Governance & Executive Support Manager (<i>Secretary</i>)
Polly Hawker	Head of Activities
Helen McHenry	Head of Finance
Charlie Slack	Head of Student Voice & Engagement
Amy Young	Insights & Engagement Manager (<i>Present for items 1 - 5.1</i>)
Item	
1.	Apologies for absence All Committee members were present for the meeting.
2.	Notice of any other business The following item was identified for discussion under any other business: 1) Trustee recruitment
3.	Declaration of conflict of interest The Committee received a report on the Trustees' register of interests (<i>See R1 of the Committee reports</i>). No Trustees present had any conflict of interest to raise relating to any items of business.
4.	Minutes of the previous meeting and matters arising The Committee received a report on the previous meeting (<i>See R2 of the Committee reports</i>). They approved the previous minutes and noted the following: ACTION: President to amend client brief and share with committee for decision without a meeting. The President reported that a client brief was no longer required for the harm reduction campaign as this was now being submitted to CSSU for discussion as a paper instead.

	<p><i>(The Chief Executive joined the meeting at this point)</i></p> <p>ACTION: Deputy Chief Executive and Insights & Engagement Manager to work on staff survey for KPIs.</p> <p>The Deputy Chief Executive reported that this was not the right time for this piece of work and that this should be re-looked at a later date.</p> <p>ACTION: Spaces project to submit SU alumni grant application for money to spend on SU spaces.</p> <p>The Sport Officer reported that they had met with the Chief Operating Officer to discuss the University’s long term plans regarding remote working. They were currently not planning to do anything in this area anytime soon which made it difficult for The SU to plan what they should spend the money on in terms of tech for the SU spaces project.</p> <p>ACTION: Governance & Executive Support Manager to consult with Web Developer and Digital Technology Lead on the matter of access to SU activities for Students post viva.</p> <p>The Deputy Chief Executive reported that the Finance team had checked with insurance providers. They had confirmed that public liability insurance covered anyone attend large scale events but might not cover club activities.</p>
<p>5.</p> <p>5.1.</p> <p>5.2.</p>	<p>Strategy and Performance Monitoring</p> <p>Student Life Survey</p> <p>The Committee received a report on Student Life Survey <i>(See R3 of the Committee reports)</i>.</p> <p>They discussed and agreed that they needed to be doing more with this report than just noting it as the data was flagging areas of concern that The SU should be acting on.</p> <p>The Insights & Engagement Manager explained that part of the original reason for collecting this data had been to track student concerns across the year in order to develop a targeted comms plans.</p> <p>The Head of Student Voice & Engagement suggested that there should be an additional meeting held to look at the survey results to determine what actions need to be taken both within The SU and University. These actions could then be reported to the Leadership Committee as part of this report.</p> <p>The Committee discussed and agreed with this suggestion.</p> <p>ACTION: The Insights & Engagement Manager to arrange an addition meeting for student life survey to be discussed at.</p> <p><i>(The Insights & Engagement Manager left the meeting at this point)</i></p> <p>Complaints & Student Member disciplinary</p> <p>The Committee received a report on Complaints & Student Member disciplinary <i>(See R4 of the Committee reports)</i>.</p>

	<p>QUESTION: The Education Officer asked for an update on disciplinary matters relating to the French Society.</p> <p>ANSWER: The Governance & Executive Support Manager explained that the University were handling the investigation and would share their findings with The SU. Once The SU had a clear idea of the level of involvement of the society the Leadership Committee would then be able to make a decision in terms of appropriate actions to be taken against them.</p> <p>The Governance & Executive Support Manager noted that this matter had flagged the need for the Leadership Committee to fully adopt the new Student Group Policy as the old Student Group regulation had nothing in it that addressed these situations.</p> <p>The Committee agreed with the suggestion that the Governance & Executive Support Manager, Head of Activities and Sport Officer should re-look at the policy and then send it to Leadership Committee for a decision without a meeting.</p> <p>ACTION: The Governance & Executive Support Manager, Head of Activities and Sport Officer to re-look at Student Group policy and then send it round to Leadership Committee for a decision without a meeting.</p>
<p>6.</p> <p>6.1.</p>	<p>Project/Campaign Management</p> <p>Current Projects</p> <p>The Committee received a report on current projects (<i>See R7 of the Committee reports</i>).</p> <p>QUESTION: The Sport Officer asked how many Student Groups had signed up for the new Student Groups project.</p> <p>ANSWER: The Head of Activities reported that to date five societies had signed up but that they would be sending out an email to Student Groups that had not filled their core positions to offer the opportunity to join the trial to avoid having to do another By-Election.</p> <p>The Committee discussed and agreed that Student Groups should be given the option between the trial and a second By-Election. However, if they are unsuccessful at a second By-Election they will have to join the trial.</p> <p>The Sport Officer reported on the sites chosen for housing the bike maintenance stations as part of the Active Travel project.</p> <p>The Head of Student Voice & Engagement reported that a meeting had been arranged for tomorrow to discuss the Standpoints project to finalise a proposal that would hopefully be submitted to Board later in the year.</p> <p>The Chair reported that they had met with the Student Voice Coordinator and Deputy Chief Executive to discuss the next stages of the Equality, Diversity and Inclusivity (<i>EDI</i>) project. A number of surveys were planned to help collect data which included some that were targeted at particular focus groups.</p> <p>The Deputy Chief Executive reported on difficulties The SU was having with writing the widening participation impact assessment report. This was a result of the University not sharing relevant data fields for The SU to be able to carry out this piece of work effectively.</p>
<p>7.</p>	<p>Leadership Committee review</p>

	<p>The Committee received a report on current projects (<i>See R7 of the Committee reports</i>).</p> <p>They discussed and agreed that the Committee should be:</p> <ul style="list-style-type: none"> • monitoring performance throughout the year with the Board checking on it only twice a year; • monitoring health & safety matters which it currently does not do; • monitoring and discussing progress on Officer manifesto points; • more flexible in terms format to allow people to raise items at the meeting. <p>ACTION: Governance & Executive Support Manager, Chief Executive, Education Officer and President to look at and amend Leadership Committee format for next meeting.</p>
<p>8.</p>	<p>Any other business</p> <p>The following item had been previously identified for discussion under any other business:</p> <p>1) Trustee Recruitment</p> <p>The Committee discussed and agreed that going forward it would be useful for all Officers to record a video when leaving The SU about what they gained from being a Trustee. This could then be used to help when recruiting Trustees.</p> <p>They discussed and agreed that this was not the right time of the year to recruit a student to the Board of Trustees.</p> <p>The Chief Executive agreed to put together an action plan for recruiting a student to the Board to go with the Independent Trustee recruitment plan.</p>
<p>The meeting ended at 2.40pm</p>	
Item number	Action
<p>4</p>	<p>Spaces project to submit SU alumni grant application for money to spend on SU spaces.</p>
<p>5.1</p>	<p>The Insights & Engagement Manager to arrange an additional meeting for student life survey to be discussed at.</p>
<p>5.2</p>	<p>The Governance & Executive Support Manager, Head of Activities and Sport Officer to re-look at Student Group policy and then send it round to Leadership Committee for a decision without a meeting.</p>
<p>7</p>	<p>Governance & Executive Support Manager, Chief Executive, Education Officer and President to look at and amend Leadership Committee format for next meeting.</p>

PURPOSE

To report on the strategy’s key performance indicators and survey results, specifically the monthly Student Life Survey.

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Page 4: APPENDIX 1: Background, methodology and response rates of Student Life Survey for noting

APPENDIX 2: Student Life Survey data (spreadsheet Monthly data 2020-21)

REPORT

1. STRATEGY KEY PERFORMANCE INDICATORS

1.1. The SU Strategy KPIs included in the Student Life Survey are reported below:

		19/20 YEAR AVE	OCT 2020	OCT 2020 AVE	NOV 2020	NOV 2020 AVE	DEC 2020	DEC 2020 AVE	TERM 1 AVE	JAN 2021	JAN 2021 AVE	FEB 2021	FEB 2021 AVE	MAR 2021	MAR 2021 AVE	TERM 2 AVE	APR 2021	APR 2021 AVE
Growing community – students FEEL part of something	I feel that my contribution to The SU matters	26%	31%	47%	36%	52%	31%	47%	49%	26%	42%	23%	45%	24%	38%	42%	28%	48%
	I feel a sense of belonging	48%	58%		61%		57%			52%		56%		51%			60%	
	I feel part of a community	52%	53%		59%		53%			47%		57%		39%			56%	
Inspiring change – students KNOW how to make change	I know how to influence the decisions and actions of The SU	26%	28%	39%	26%	34%	22%	33%	35%	27%	35%	30%	36%	32%	37%	36%	34%	44%
	I know how to contribute more to the community I am a part of	39%	43%		32%		37%			40%		35%		41%			51%	
	I know how students are making the community better	43%	45%		45%		40%			38%		43%		37%			48%	

Inspiring change – students FEEL they can make change	I can influence the decisions and actions of The SU	30%	24%		29%		26%			25%		24%		25%		27%		
	By contributing to my community I'm also gaining from it	62%	70%	58%	68%	58%	65%	55%	57%	61%	54%	64%	55%	68%	58%	56%	72%	60%
	Everyone can make a contribution to the community	69%	80%		78%		75%			76%		78%		80%		81%		

1.2. Key insights from the above available KPI data indicate that:

- The first set of KPI questions relate to students feeling part of something. In April there has been a definite up-swing in agreement with all three questions in this set of KPIs. In particular respondents **feeling part of a community has increased by 17 percentage points to 56%**.
- The second set of KPI questions related to students knowing how to make change. In April again there have been increases in agreement to all three questions in this set of KPIs. Particular note should be made of the **10 percentage point increase to 51% of respondents who know how to contribute more to the community they are a part of.**
- The third set of KPI questions relate to students feeling they can make change. Increases in all three questions in this KPI set can be seen in April. A clear increase month on month since January can be seen in response to students agreeing that **everyone can make a contribution to the community.**

1.3. Key insights from non KPI questions in the Student Life Survey are as follows (please refer to Appendix 2 spreadsheet of data):

- March saw a clear decrease in student satisfaction with their experience with concerning data highlighted around students being concerned with their mental health, feeling part of a community and loneliness. **In April there has been an improvement in the majority of questions.**
- Respondents show that they are **more satisfied with making friends, trying new things and having a social experience.** This may in part be in response to the easing of restrictions and outdoor dining and bar areas on campus and in the city opening for groups.
- **Student concern with their mental health and wellbeing has fallen to 50%**, which whilst still concerning is a significant decrease from 73% in March.
- **Student concern with workload, and balancing work/life balance has increased in April** which is in line with previous years when peaks in concerns in these areas have occurred alongside assessment periods.

ACTIONS

- 2. Members of Leadership Committee are asked to note the report and discuss resulting actions.

CONTACT:	Amy Young (<i>Insight and Engagement Manager</i>)	Telephone: E-Mail: susay@bath.ac.uk
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APPENDIX 1: STUDENT LIFE SURVEY

KPI questions highlighted											
Colour coding: Questions highlighted in orange are SU KPI questions. Red cells highlight where there has been a negative effect compared to the previous month. Green cells highlight where there has been a positive effect compared to the previous month. Light yellow columns indicate term averages for the question. For questions 15-31 red demonstrates where the % of concern has risen (a negative effect) and green demonstrates where the % of concern has fallen (a positive effect). Response rates are given for each month, termly and year end response rates are the collective response rates for that period.											
		19-20 Average	Oct-20	Nov-20	Dec-20	Term 1 Average*	Jan-21	Feb-21	Mar-21	Term 2 Average	Apr-21
	Response rate		137	70	157	364	120	128	84	332	113
Question No.	Satisfaction with the following in students' life at present										
1	Students who selected 'satisfied' or 'very satisfied' in response to "How satisfied or dissatisfied are you with making new friends"	70%	44%	39%	44%	42%	29%	28%	33%	30%	40%
2	Students who selected 'satisfied' or 'very satisfied' in response to "How satisfied or dissatisfied are you with fitting in"	65%	61%	68%	63%	64%	51%	56%	56%	54%	62%
3	Students who selected 'satisfied' or 'very satisfied' in response to "How satisfied or dissatisfied are you with exploring Bath"	74%	67%	58%	28%	51%	24%	50%	46%	40%	55%
4	Students who selected 'satisfied' or 'very satisfied' in response to "How satisfied or dissatisfied are you with opportunities to do the things I like in my spare time"	65%	46%	46%	40%	44%	29%	31%	32%	31%	44%
5	Students who selected 'satisfied' or 'very satisfied' in response to "How satisfied or dissatisfied are you with opportunities to try new things"	63%	40%	38%	33%	37%	20%	21%	23%	21%	29%
	Belonging and community										
6	Students who selected 'agree' or 'strongly agree' in response to "I feel a sense of belonging"	48%	58%	61%	57%	59%	52%	56%	51%	53%	60%
7	Students who selected 'agree' or 'strongly agree' in response to "I feel part of a community"	52%	53%	59%	53%	55%	47%	57%	39%	48%	56%
8	Students who selected 'agree' or 'strongly agree' in response to "I know how to contribute more to the community I am a part of"	39%	43%	32%	37%	37%	40%	35%	41%	39%	51%
9	Students who selected 'agree' or 'strongly agree' in response to "I know how students are making the community better"	43%	45%	45%	40%	43%	38%	43%	37%	39%	48%
10	Students who selected 'agree' or 'strongly agree' in response to "By contributing to my community I'm also gaining from it"	62%	70%	68%	65%	68%	61%	64%	68%	64%	72%
11	Students who selected 'agree' or 'strongly agree' in response to "Everyone can make a contribution to the community"	69%	80%	78%	75%	78%	76%	78%	80%	78%	81%
	Social experience										
12	Students who selected 'agree' or 'strongly agree' in response to "I am getting the social experience I want"	67%	20%	19%	20%	20%	14%	5%	14%	11%	17%
13	Students who selected 'agree' or 'strongly agree' in response to "The SU has made a positive impact on my social life"	54%	34%	29%	36%	33%	30%	24%	18%	24%	29%
	Student wellbeing										
14	Students who selected 'satisfied' or 'very satisfied' in response to "Overall, how satisfied are you with your life nowadays"	83%	56%	52%	57%	55%	46%	51%	44%	47%	63%
15	Students who selected 'concerned' or 'very concerned' in response to "How concerned have you been about your physical health in the last two weeks"	37%	40%	32%	36%	36%	47%	36%	41%	41%	43%
16	Students who selected 'concerned' or 'very concerned' in response to "How concerned have you been about your mental health and wellbeing in the last two weeks"	49%	58%	54%	55%	56%	62%	53%	73%	63%	50%
17	Students who selected 'concerned' or 'very concerned' in response to "How concerned have you been about your personal safety in the last two weeks"	12%	18%	15%	9%	14%	13%	11%	12%	12%	6%
18	Students who selected 'concerned' or 'very concerned' in response to "How concerned have you been about your career prospects in the last two weeks"	46%	51%	46%	47%	48%	60%	56%	52%	56%	51%
19	Students who selected 'concerned' or 'very concerned' in response to "How concerned have you been about your accommodation in the last two weeks"	28%	21%								
20	Students who selected 'concerned' or 'very concerned' in response to "How concerned have you been about your current accommodation in the last two weeks"			25%	14%	20%	24%	18%	18%	20%	8%
21	Students who selected 'concerned' or 'very concerned' in response to "How concerned have you been about your accommodation next year in the last two weeks"			38%	34%	36%	34%	27%	25%	29%	21%
22	Students who selected 'concerned' or 'very concerned' in response to "How concerned have you been about your academic workload in the last two weeks"	55%	61%	70%	66%	66%	72%	56%	58%	62%	64%

23	Students who selected 'concerned' or 'very concerned' in response to "How concerned have you been about your academic achievement in the last two weeks"	61%	64%	64%	65%	64%	79%	62%	61%	67%	60%
24	Students who selected 'concerned' or 'very concerned' in response to "How concerned have you been about balancing academic and social time in the last two weeks"	43%	55%	55%	54%	55%	58%	48%	48%	51%	58%
25	Students who selected 'concerned' or 'very concerned' in response to "How concerned have you been about loneliness in the last two weeks"	33%	46%	34%	42%	41%	52%	40%	54%	49%	42%
26	Students who selected 'concerned' or 'very concerned' in response to "How concerned have you been about bullying in the last two weeks"	3%	4%	2%	4%	3%	1%	2%	5%	3%	2%
27	Students who selected 'concerned' or 'very concerned' in response to "How concerned have you been about your employability in the last two weeks"	40%	45%	35%	39%	40%	46%	48%	50%	48%	50%
28	Students who selected 'concerned' or 'very concerned' in response to "How concerned have you been about being able to pay for the things you need in the last two weeks"	37%	33%	25%	34%	31%	30%	30%	33%	31%	28%
29	Students who selected 'concerned' or 'very concerned' in response to "How concerned have you been about your level of debt in the last two weeks"	30%	22%	17%	23%	21%	25%	28%	24%	26%	25%
30	Students who selected 'concerned' or 'very concerned' in response to "How concerned have you been about the effect of your other responsibilities on your academic achievement in the last two weeks"	24%	20%	16%	20%	19%	29%	21%	18%	23%	19%
31	Students who selected 'concerned' or 'very concerned' in response to "How concerned have you been about your sleep habits in the last two weeks"	43%	32%	45%	50%	42%	56%	52%	45%	51%	39%
	The SU										
32	Students who selected 'agree' or 'strongly agree' in response to "The SU is welcoming and inclusive to all students"	72%	78%	74%	74%	75%	70%	78%	69%	72%	72%
33	Students who selected 'agree' or 'strongly agree' in response to "I feel that my contribution to The SU matters"	26%	31%	36%	31%	33%	26%	23%	24%	24%	28%
34	Students who selected 'agree' or 'strongly agree' in response to "I know how to influence the decisions and actions of The SU"	26%	28%	26%	22%	25%	27%	30%	32%	30%	34%
35	Students who selected 'agree' or 'strongly agree' in response to "I can influence the decisions and actions of The SU"	30%	24%	29%	26%	26%	25%	24%	25%	25%	27%

APPENDIX 2: BACKGROUND AND METHODOLOGY OF STUDENT LIFE SURVEY FOR REFERENCE

The SU Student Life Survey replaces the Student Life Pulse survey previously co-ordinated by Alterline on behalf of The SU.

The survey was significantly reduced in length from the Student Life Pulse, with sections and questions removed which were no longer aligned with The SU’s vision or used by The SU to improve the student experience.

Due to the current pandemic, questions relating to student concerns were retained in order to gather insight into students’ wellbeing during the first term in particular.

The student population has been split into 11 random sampled respondent groups with each group being assigned a month between October 2020 and August 2021 when they will be surveyed.

Response rate:

Month	Number of respondents	% of eligible respondents
October 2020	137	10%
November 2020	70	5%
December 2020	157	11%
January 2021	120	9%
February 2021	128	9%
March 2021	84	6%
April	113	8%

Several other surveys have been run by the University or The SU which may have impacted on response rates including:

Month	Survey	Target audience	Produced by
October	Check in survey week 4	All students	University
November	Check in survey week 8	All students	University
December	Mental health and wellbeing	All students	PhD student with Student Services
February	National Student Survey	Final year UG	National survey, promoted by University until end of April

February	Academic Representation review	All students	The SU
February	Check in survey week 4	All students	University
March	Postgraduate Taught Experience Survey	PGT students	National survey, promoted by University until end of April
March	Postgraduate Research Experience Survey and Professional Doctoral Experience Survey	Doctoral students	National survey, promoted by University until end of April
March	Summer activities Survey	All students	University and The SU

PURPOSE

To report on complaints and Student Member disciplinary.

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REPORT

1. COMPLAINTS

1.1. The three tables contained in appendix 1 show complaint statistics for the last three years.

2. STUDENT MEMBER DISCIPLINARY

2.1. The tables contained in appendix 2 show student member disciplinary statistics for the last three years.

ACTIONS

3. Trustees are asked to note the report.

CONTACT:	Gregory Noakes (<i>Governance & Executive Support Manager</i>)	Telephone: 01225 386362 E-Mail: g.d.noakes@bath.ac.uk
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APPENDIX 1: COMPLAINTS STATISTICS

Complaints 2020-21		SU Areas							Total
		Officer	Student Voice	Student Groups	Student Experiences	Peer Support	Advice & Support	Other	
Complainants	Undergraduate	0	0	1	1	0	0	0	2
	Postgraduate	0	0	0	0	0	0	0	0
	Public	0	0	0	1	0	0	0	1
	University	0	0	0	0	0	0	0	0
	Total	0	0	1	2	0	0	0	3
SU Response	No actions taken	0	0	0	0	0	0	0	0
	SU actions taken	0	0	0	1	0	0	0	1
	SU Appeal Stage 1	0	0	0	1	0	0	0	1
	SU Appeal Stage 2	0	0	0	1	0	0	0	1

Complaints 2019-20		SU Areas							Total
		Officer	Student Voice	Student Groups	Student Experiences	Peer Support	Advice & Support	Other	
Complainants	Undergraduate	1	0	4	3	0	0	0	8
	Postgraduate	0	0	0	0	0	0	0	0
	Public	0	0	1	0	0	0	0	1
	University	0	0	0	0	0	0	0	0
	Total	1	0	5	3	0	0	0	9
SU Response	No actions taken	0	0	0	0	0	0	0	0
	SU actions taken	1	0	5	3	0	0	0	9
	SU Appeal Stage 1	0	0	0	0	0	0	0	0
	SU Appeal Stage 2	1	0	0	0	0	0	0	1

Complaints 2018-19		SU Areas							Total
		Officer	Student Voice	Student Groups	Student Experiences	Peer Support	Advice & Support	Other	
Complainants	Undergraduate	1	0	2	1	0	0	0	4
	Postgraduate	0	0	0	0	0	0	0	0
	Public	0	0	0	0	0	0	1	1
	University	0	0	0	0	0	0	0	0
	Total	1	0	2	1	0	0	1	5
SU Response	No actions taken	0	0	0	0	0	0	0	0
	SU actions taken	1	0	1	1	0	0	0	3
	SU Appeal Stage 1	0	0	0	0	0	0	0	0
	SU Appeal Stage 2	0	0	0	0	0	0	1	1

APPENDIX 2: STUDENT MEMBER DISCIPLINARY STATISTICS

2020-21		Misconduct Reported											Total	
		Unauthorised entry	Disruptive behaviour	Loss of property	Risking harm	Bullying	Violent Behaviour	Discrimination	Sexual misconduct	Harrassment	Breaching a sanction	Other		
Respondent	Total reported:	0	0	0	8	0	0	0	1	0	0	0	2	11
	Undergraduate Y1	0	0	0	1	0	0	0	0	0	0	0	0	1
	Undergraduate Y2	0	0	0	7	0	0	0	0	0	0	0	1	8
	Undergraduate Y3	0	0	0	0	0	0	0	0	0	0	0	0	0
	Undergraduate Y4	0	0	0	0	0	0	0	0	0	0	0	0	0
	Undergraduate Y5	0	0	0	0	0	0	0	0	0	0	0	0	0
	Postgraduate Y1	0	0	0	0	0	0	0	0	0	0	0	0	0
	Postgraduate Y2	0	0	0	0	0	0	0	0	0	0	0	0	0
	Postgraduate Y3	0	0	0	0	0	0	0	0	0	0	0	0	0
	Postgraduate Y4	0	0	0	0	0	0	0	0	0	0	0	0	0
	Postgraduate Y5	0	0	0	0	0	0	0	0	0	0	0	0	0
	Unidentified	0	0	0	0	0	0	0	0	0	0	0	1	1
Reporting Party	Undergraduate Y1	0	0	0	0	0	0	0	0	0	0	0	0	0
	Undergraduate Y2	0	0	0	0	0	0	0	0	0	0	0	0	0
	Undergraduate Y3	0	0	0	7	0	0	0	0	0	0	0	0	7
	Undergraduate Y4	0	0	0	0	0	0	0	0	0	0	0	0	0
	Undergraduate Y5	0	0	0	0	0	0	0	0	0	0	0	0	0
	Postgraduate Y1	0	0	0	0	0	0	0	0	0	0	0	0	0
	Postgraduate Y2	0	0	0	0	0	0	0	0	0	0	0	0	0
	Postgraduate Y3	0	0	0	0	0	0	0	0	0	0	0	0	0
	Postgraduate Y4	0	0	0	0	0	0	0	0	0	0	0	0	0
	Postgraduate Y5	0	0	0	0	0	0	0	0	0	0	0	0	0
	Public	0	0	0	0	0	0	0	0	0	0	0	0	0
	University	0	0	0	0	0	0	0	1	0	0	0	1	2
The SU	0	0	0	1	0	0	0	0	0	0	0	1	2	
Unidentified	0	0	0	0	0	0	0	0	0	0	0	0	0	
SU Response	No action taken	0	0	0	0	0	0	0	0	0	0	0	0	0
	SU Disciplinary	0	0	0	0	0	0	0	0	0	0	0	0	0
	SU Appeal Stage 1	0	0	0	1	0	0	0	0	0	0	0	0	1
	SU Appeal Stage 2	0	0	0	0	0	0	0	0	0	0	0	0	0
	University Referral	0	0	0	7	0	0	0	0	0	0	0	1	8
University	No action taken	0	0	0	0	0	0	0	0	0	0	0	0	0
	University Disciplinary	0	0	0	0	0	0	0	0	0	0	0	0	0
	Joint Disciplinary	0	0	0	0	0	0	0	1	0	0	1	2	

2019-20		Misconduct Reported											Total
		Unauthorised entry	Disruptive behaviour	Loss of property	Risking harm	Bullying	Violent Behaviour	Discrimination	Sexual misconduct	Harrassment	Breaching a sanction	Other	
Respondent	Total reported:	9	11	3	5	6	19	0	5	0	5	8	71
	Undergraduate Y1	5	4	3	3	3	8	0	2	0	2	5	35
	Undergraduate Y2	3	1	0	0	2	3	0	0	0	2	2	13
	Undergraduate Y3	1	1	0	0	0	2	0	1	0	1	0	6
	Undergraduate Y4	0	4	0	0	1	1	0	2	0	0	0	8
	Undergraduate Y5	0	0	0	0	0	0	0	0	0	0	0	0
	Postgraduate Y1	0	0	0	0	0	0	0	0	0	0	0	0
	Postgraduate Y2	0	0	0	0	0	0	0	0	0	0	0	0
	Postgraduate Y3	0	0	0	0	0	0	0	0	0	0	0	0
	Postgraduate Y4	0	0	0	0	0	0	0	0	0	0	0	0
	Postgraduate Y5	0	0	0	0	0	0	0	0	0	0	0	0
	Unidentified	0	0	0	2	0	5	0	0	0	0	1	8
Reporting Party	Undergraduate Y1	0	0	0	0	0	0	0	0	0	0	0	0
	Undergraduate Y2	0	0	0	0	0	0	0	0	0	0	0	0
	Undergraduate Y3	0	0	0	0	0	0	0	0	0	0	0	0
	Undergraduate Y4	0	0	0	0	0	0	0	0	0	2	0	2
	Undergraduate Y5	0	0	0	0	0	0	0	0	0	0	0	0
	Postgraduate Y1	0	0	0	0	0	0	0	0	0	0	0	0
	Postgraduate Y2	0	0	0	0	0	0	0	0	0	0	0	0
	Postgraduate Y3	0	0	0	0	0	0	0	0	0	0	0	0
	Postgraduate Y4	0	0	0	0	0	0	0	0	0	0	0	0
	Postgraduate Y5	0	0	0	0	0	0	0	0	0	0	0	0
	Public	0	0	0	0	0	0	0	0	0	0	0	0
	University	0	0	0	0	0	1	0	1	0	0	0	2
The SU	9	11	3	5	6	18	0	4	0	1	8	65	
Unidentified	0	0	0	0	0	0	0	0	0	2	0	2	
SU Response	No action taken	3	0	2	0	1	2	0	0	0	0	2	10
	SU Disciplinary	6	11	1	3	4	5	0	0	0	5	0	35
	SU Appeal Stage 1	1	0	0	0	1	0	0	0	0	2	0	4
	SU Appeal Stage 2	0	0	0	0	0	0	0	0	0	0	0	0
	University Referral	0	0	0	0	1	7	0	5	0	0	5	18
University	No action taken	0	0	0	0	0	0	0	0	0	0	0	0
	University Disciplinary	0	0	0	0	0	0	0	0	0	0	3	3
	Joint Disciplinary	0	0	0	0	1	7	0	5	0	0	2	15

2018-19		Misconduct Reported												
		Unauthorised entry	Disruptive behaviour	Loss of property	Risking harm	Bullying	Violent Behaviour	Discrimination	Sexual misconduct	Harrassment	Breaching a sanction	Other	Total	
Respondent	Total reported:	6	5	1	3	5	12	0	7	0	0	2	41	
	Undergraduate Y1	4	2	0	3	3	5	0	4	0	0	1	22	
	Undergraduate Y2	1	2	0	0	0	1	0	1	0	0	0	5	
	Undergraduate Y3	1	0	0	0	0	1	0	0	0	0	0	2	
	Undergraduate Y4	0	0	0	0	0	0	0	0	0	0	0	0	
	Undergraduate Y5	0	0	0	0	0	0	0	0	0	0	0	0	
	Postgraduate Y1	0	0	0	0	0	0	0	0	0	0	0	0	
	Postgraduate Y2	0	0	0	0	0	0	0	0	0	0	0	0	
	Postgraduate Y3	0	0	0	0	0	0	0	0	0	0	0	0	
	Postgraduate Y4	0	0	0	0	0	0	0	0	0	0	0	0	
	Postgraduate Y5	0	0	0	0	0	0	0	0	0	0	0	0	
	Unidentified	0	1	1	0	2	5	0	2	0	0	1	12	
	Reporting Party	Undergraduate Y1	0	0	0	0	0	0	0	0	0	0	0	0
Undergraduate Y2		0	0	0	0	0	0	0	0	0	0	0	0	
Undergraduate Y3		0	0	0	0	0	0	0	3	0	0	0	3	
Undergraduate Y4		0	0	0	0	0	0	0	0	0	0	0	0	
Undergraduate Y5		0	0	0	0	0	0	0	0	0	0	0	0	
Postgraduate Y1		0	0	0	0	0	0	0	0	0	0	0	0	
Postgraduate Y2		0	0	0	0	0	0	0	0	0	0	0	0	
Postgraduate Y3		0	0	0	0	0	0	0	0	0	0	0	0	
Postgraduate Y4		0	0	0	0	0	0	0	0	0	0	0	0	
Postgraduate Y5		0	0	0	0	0	0	0	0	0	0	0	0	
Public		0	0	0	0	0	0	0	0	0	0	0	0	
University		0	0	0	0	0	0	0	0	0	0	0	0	
The SU		6	5	1	3	5	12	0	4	0	0	1	37	
Unidentified	0	0	0	0	0	0	0	0	0	0	1	1		
SU Response	No action taken	0	0	0	0	0	0	0	0	0	0	0	0	
	SU Disciplinary	6	5	1	3	4	5	0	3	0	0	0	27	
	SU Appeal Stage 1	0	1	0	1	1	0	0	0	0	0	0	3	
	SU Appeal Stage 2	0	0	0	0	0	0	0	3	0	0	0	3	
	University Referral	0	0	0	0	1	7	0	4	0	0	2	14	
University	No action taken	0	0	0	0	0	0	0	0	0	0	0	0	
	University Disciplinary	0	0	0	0	1	2	0	4	0	0	1	8	
	Joint Disciplinary	0	0	0	0	0	5	0	0	0	0	1	6	

PURPOSE

To report on SU Alumni grant spending.

CONTENTS

Page 1: Report
Page 1: Actions
Page 2: Appendix 1: Alumni Grant Spending to Date

REPORT

1. BACKGROUND

- 1.1. The Alumni Fund exists to support projects which will enhance the University experience. Grants made can support new innovations in academic contexts, fund new equipment or enable new activities to be piloted.
- 1.2. Each year the Alumni Fund generously grants a pot of £20,000 to The SU to be used to help enhance and enrich the student experience.
- 1.3. Any Student Group registered as part of The SU can apply for a proportion of the grant to help fund their own project to enhance their activities within the student community.
- 1.4. Approval is conditional on an application demonstrating that a project:
 - will deliver positive and lasting benefit to the student community in line with our charitable objects;
 - will be affordable and achievable in terms of its objectives;
 - will be partly funded by the Student Group and/or an external sponsor.

2. SU ALUMNI APPLICATIONS

- 2.1. The table below reports on SU applications received and their outcomes.

ACTIONS

- 3. Trustees are asked to note the report.

CONTACT:	Gregory Noakes (<i>Governance & Executive Support Manager</i>)	Telephone: 01225 386362 E-Mail: g.d.noakes@bath.ac.uk
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APPENDIX 1: ALUMNI GRANT SPENDING TO DATE

	Student Group	Project Title	Project Expenditure	Own budget	Crowdfunding	External Sponsor	Amount Requested	Decision	Amount given	Actual Spend	Date transfered	Alumni Fund running total
September	Bath Basketball Society	Outdoor Basketball Sessions to Support Training and New Players	£163.87	£0.00	£0.00	£0.00	£163.97	Approved	£170.00			£26,830.00
	Cricket Club	Back Wall Net	£300.00	£0.00	£0.00	£0.00	£300.00	Approved	£300.00			26,380.00
	TEDx Bath University	TEDx Bath University Annual Conference 2020	£750.00	£200.00	£0.00	£0.00	£500.00	Partly Approved	£450.00			£26,380.00
	Bath Time	Digital platform for publishing issues	£0.00	£0.00	£0.00	£0.00		Approved	£420.00			£25,960.00
October	triathlon	Turbos	£450.00	£0.00	£0.00	£0.00	£450.00	Not Approved				£25,960.00
	PoleSoc	Enhancing the experience of PoleSoc with new equipment	£175.00	£0.00	£0.00	£0.00	£175.00	Not Approved				£25,960.00
	Trampoline	Coaching advancement	£6,289.00	£800.00	£0.00	£0.00	£1,200.00	Not Approved				£25,960.00
	Rowing	Hudson 4+ purchase	£13,680.00				£4,000.00	Not Approved	£0.00			£25,960.00
	Backstage	Backstage Technical Services LED Lighting Fixtures	£7,600.00	£2,600.00	£0.00	£0.00	£6,000.00	Approved	£6,000.00			£19,960.00
	Tennis	Increasing participation and accessibility in Tennis	£750.00	£0.00	£0.00	£0.00	£750.00	Approved	£750.00			£19,210.00
November	Handball	Outdoor Handball	£360.00	£0.00	£0.00	£0.00	£360.00	Approved	£360.00			£18,850.00
	Mountaineering	Climbing Shoes	£359.88	£179.88	£0.00	£0.00	£180.00	Approved	£540.00			£18,310.00
	ChaOS	Live Performances Recording	£1,135.83	£367.07	£270.00	£0.00	£498.76	Approved	£498.76			£17,811.24
December	Space Soc	Team Bath Roving	£1,000.00	£250.00	£0.00	£250.00	£500.00	Approved	£500.00			£17,311.24
	Rugby	New rugby balls x15	£660.00	£400.00	£0.00	£0.00	£260.00	Not Approved	£0.00			£17,311.24
January	Backstage	Tallescope	£4,608.00	£945.00	£0.00	£0.00	£3,663.00	Approved	£3,663.00			£13,648.24
February	BVGS	Minecraft community server	£191.94	£0.00	£0.00	£0.00	£191.94	Approved	£191.94			£13,456.30
April	URB	Project Solsbury	£10,995.00				£10,995.00	Partly Approved	£1,084.00			£12,372.30

PURPOSE

To report on previously approved projects.

CONTENTS

Page 1-3: Report

Page 1-3: Actions

REPORT**1. STUDENT GROUP RESTRUCTURE PROJECT UPDATE**

1.1. Update:

- a new Student Group policy (*appendix 1*) has been developed and approved by Leadership committee;
- this new Student Group policy will be trialled with a range of student groups for 2021/22;
- Leadership committee will review how successful the trial has been at the end and make a decision on possible wider rollout with student groups.

2. STUDENT UNION STANDPOINTS PROJECT UPDATE

2.1. Update:

- this project is in the early planning stages with focus being on developing a mechanism whereby students can shape and agree the views of The SU.

3. ACTIVE TRAVEL PROJECT UPDATE

3.1. Update:

- As part of the project several purchases have been identified that will help/encourage students to choose an active travel method to campus other than to use the bus or to drive. These included cycle helmets and phone clips, both would come as part of the package that students receive when hiring out one of our SU Bikes.
- Other purchase identified were two cycle repair stations, one for campus and the other for Dartmouth Ave. Sport Officer is liaising with estates as to how quickly these can be installed as once "purchased" the stations will arrive in 8 weeks, so need to ensure estates are ok to install on the delivery date.
- Timescales may need to be adjusted slightly due to the slight delay in ordering and installing the service stations.

4. EQUALITY, DIVERSITY AND INCLUSION PROJECT UPDATE

4.1. Update:

- Preparations for research phase are being made, initial meeting between Student Voice Coordinator, Deputy Chief Executive, Community Officer and Insights and Engagement manager taken place.
 - Currently participation data headings are being selected and potential dates are being looked at for a survey.
 - Once we have an idea of what participation data we need, it will be a case of reviewing current resource and seeing if we need more to properly analyse data.
-

- Next up: draw up survey using old liD survey and making sure to appeal to all students, select dates and timings for survey, interviews and focus groups.
- Survey to be carried out in Semester 2. Focus groups with D&S to be in semester 2 as well.

5. AWARDS PROJECT UPDATE

5.1. Update:

- The SU's award events have been consolidated into three events which are the SU Awards, the Education Awards and Blues.
- The Activity Awards were restructured so that the achievements and inclusion of all SU Groups (*apart from Sports*) could be recognised at this one event, this was renamed as the 'SU Awards'
- The award categories were amended so that all SU Groups (*apart from Sports*) could submit nominations
- This year there were 137 nominations compared to 300 in 2019 and 150 for 2018. However, these nominations were from all groups, therefore showcasing a more diverse range of activity. This number will increase in future years as the plan is to include the Sports area within the SU Award event.
- Stakeholders were invited to the award event relevant to them instead of all of them.
- The SU Awards would have been held in a new venue- Komedia- but had to be delivered virtually due to the pandemic.
- The project fulfilled its remit as events have been streamlined, saving on duplication and costs. The categories for the awards are more relevant for all SU groups and so more inclusive. The P and A, PGA and ISA now have a home for recognition. Stakeholders are not being asked to attend numerous events. When the events are able to be delivered face to face then there is the potential to market these together for more impact and look for possible sponsorship.
- The SU Awards could not include the sports area for 19/20 as there was not a large enough budget to accommodate in this pilot year. It was concluded that sports will need to be part of these awards in future years if they were to be a true representation of recognising the achievements/inclusion of all the SU Groups.
- The above will mean that the budget will need to be increased for 2022 as the event has the potential to be bigger than before.

ACTIONS

6. Trustees are asked to note the report.

CONTACT:	Gregory Noakes (<i>Governance & Executive Support Manager</i>)	Telephone: 01225 386362 E-Mail: g.d.noakes@bath.ac.uk
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