| FINANCE & AUDIT COMMITTEE REPORTS | | | | | | | | | | | | |
|-----------------------------------|--------------|--|----------------|--------------------------------|---------------|---------|------------------------|------------------------|-------|--|--|--|
| From | Peri | od start da | ate | To |) | Per | | d end date | | | | |
| | 15 | | | | | | | | | | | |
| | | Overview o | f Charity's ke | ey detai | ls | | | | | | | |
| Charity name: | The Uni | The University of Bath Students' Union | | | | | | | | | | |
| Other names: | The SU | | | | | | | | | | | |
| Charity number: | 1143154 | 4 | | | | | | | | | | |
| Charity address: | The SU | Bath, Univ | ersity of Batl | h, Clave | erton D | own, Ba | ath, B | A2 7AY | | | | |
| Governing documer | nt: Articles | of Associat | tion | | | | | | | | | |
| Constitution: | Unincor | Unincorporated association | | | | | | | | | | |
| | Detail | s of Charit | y's profess | ional s | ervice | S | | | | | | |
| Bank name: | National | National Westminster Bank Plc | | | | | | | | | | |
| Bank address: | 39 Milso | m Street, E | Bath, BA1 1 | os | | | | | | | | |
| Auditor name: | Crowe | | | | | | | | | | | |
| | | Commi | ttee Membe | rship | | | | | | | | |
| Trustee name | Offi | ce | Start da | ate | End | date | 1 | Appointme | nt | | | |
| Francesco Masala | Presid | dent | 02/07/20 | 019 | 02/07 | /2021 | Ele | ected by Men | nbers | | | |
| Tom Sawko | Sport C | Officer | 02/07/20 | 07/2019 02/07/2 | | | Elected by Membe | | nbers | | | |
| Rob Clay | Independer | nt Trustee | 12/10/20 |)15 | 15 12/10/2021 | | | Appointed by the Board | | | | |
| Jordan Kenny | Independer | nt Trustee | 19/12/20 | 019 | 19/12 | /2022 | Appointed by the Bo | | Board | | | |
| Valerie Copenhagen | Independer | nt Trustee | 19/12/20 | 019 | 19/12 | /2022 | Appointed by the Board | | | | | |
| Kate Aldridge | Independer | nt Trustee | 19/12/20 | 9/12/2019 19/12/2022 Appointed | | | | inted by the Board | | | | |

| Content | Report Number |
|---|---------------|
| Report on minutes of the previous meeting and actions arising | R1 |
| Report on finance and audit | R2 |
| Report on scenario planning | To follow |

REPORT ON MINUTES OF THE PREVIOUS MEETING AND ACTIONS ARISING

R1

PURPOSE

To:

- approve the minutes of the previous meeting;
- inform Trustees of the outcome of actions arising from that meeting;
- note any decision that have been made since without a meeting.

CONTENTS

Page 1: Report

Pages 2-4: Appendix 1: minutes

REPORT

1. MINUTES OF THE PREVIOUS MEETING

- 1.1. The minutes of the previous meetings are attached as appendix 1 for approval before being signed by the Chair.
- 1.2. If any Trustees have any amendments can they please email these to the secretary before the meeting.

 Any amendments made will be noted at the meeting.

2. OUTCOME OF ACTIONS ARISING FROM THE PREVIOUS MEETING

2.1. The table below reports on actions arising from previous meetings:

| Action | Progress |
|--|------------------------------|
| The Head of Finance, Sport Officer and Valerie Copenhagen to identify charity grants to apply for to help support The SU through the pandemic. | On hold |
| Secretary to add reserves planning as an item to Agenda for next meeting | Postponed for future meeting |

3. DECISIONS MADE WITHOUT A MEETING

3.1. No decisions have been made by the Trustees without a meeting since they last formally met.

ACTIONS

4. Trustees are asked to note the report.

| CONTACT: | Gregory Noakes (Governance & Executive Support | Telephone: 01225 386362 |
|----------|--|-------------------------------|
| | Manager) | E-Mail: g.d.noakes@bath.ac.uk |

| Meeting: | | Finance & Audit Committee | | | | | | | |
|------------|---|--|--|--|--|--|--|--|--|
| Location: | | Microsoft Teams Meeting | | | | | | | |
| Date & Ti | | • | | | | | | | |
| Date & 11 | irrie. | Monday 15 th February 2021 at 9am | | | | | | | |
| Present: | | | | | | | | | |
| Tom Saw | /ko | Sport Officer (Chair) | | | | | | | |
| Francesc | | President | | | | | | | |
| Jordan K | | Independent Trustee | | | | | | | |
| Rob Clay | | Independent Trustee | | | | | | | |
| Kate Aldr | | Independent Trustee | | | | | | | |
| | openhage | | | | | | | | |
| | , , | | | | | | | | |
| In attend | lance: | | | | | | | | |
| Gregory I | | Governance & Executive Support Manager (Secretary) | | | | | | | |
| Helen Mo | Henry | Head of Finance | | | | | | | |
| | /ilson-Garı | | | | | | | | |
| Michael D | | Head of Commercial - Venues & Events (Present for item 7) | | | | | | | |
| Sally Will | iamson | Assistant Manager (Present for item 7) | | | | | | | |
| Item | | | | | | | | | |
| 1. | Apologi | es for absence | | | | | | | |
| | All comm | nittee members were present for the meeting. | | | | | | | |
| | All Collin | intee members were present for the meeting. | | | | | | | |
| 2. | Notice o | f any other business | | | | | | | |
| | The follo | wing item was identified for discussion under any other business: | | | | | | | |
| | | Iniversity timeline for SU finances | | | | | | | |
| | 1) 0 | Third stry time for 60 manees | | | | | | | |
| 3. | Declarat | ion of conflict of interest | | | | | | | |
| | | nmittee received a report on the Trustees' register of interests (See R1 of the ee reports). | | | | | | | |
| | None of | the Trustees had any conflicts of interests to declare in any items on the agenda. | | | | | | | |
| 4. | Minutes | of the previous meeting and matters arising | | | | | | | |
| | | nmittee received a report on matters arising from previous meeting (see R2 of the ee reports). | | | | | | | |
| | The follo | wing amendments were identified and made to the minutes: | | | | | | | |
| | P1 Pres | ent: 'Jordan Kenny' to be replaced with 'Kate Aldridge'. | | | | | | | |
| | P1 Agenda item 1: 'Kate Aldridge' to be replaced with 'Jordan Kenny'. | | | | | | | | |
| | The Committee approved the previous minutes and noted the following action was still to be completed: | | | | | | | | |
| | | : The Head of Finance, Sport Officer and Valerie Copenhagen to identify charity apply for to help support The SU through the pandemic. | | | | | | | |
| 5. | Finance | & Audit | | | | | | | |
| - | | | | | | | | | |

The Committee received a report on finance and audit matters (see R3 of the Committee reports).

QUESTION: The Chair asked what the outcome of the court appeal had been for the business disruption insurance.

ANSWER: The Head of Finance confirmed that the court appeal had ruled that insurance companies do have to pay out business disruption insurance for COVID-19.

QUESTION: A Trustee asked if the additional funding from the University had been allocated to specific activities.

ANSWER: The Head of Finance confirmed that it had been.

A Trustee suggested that if the additional funding could not be spent on the allocated activities it might be worth going back to the University to see if it could be re-allocated to other SU activities.

A Trustee reminded the Committee that a £150,000 deficit was the maximum that could be countenanced for the current year and every effort should be made to reduce below this.

6. **Annual Planning**

The Committee received a report on annual planning (see R4 of the Committee reports).

The Head of Finance advised the Committee that it would probably take three to four years for the University's finances to recover from the impact of the pandemic.

QUESTION: A Trustee asked what period does this budget cover.

ANSWER: The Head of Finance confirmed it runs from August 2021 to July 2022.

QUESTION: A Trustee asked at what point does The SU start to plan how it will replenish its reserves.

ANSWER: The Committee agreed that this was a piece of work they would need to discuss at a future meeting.

A Trustee suggested that The SU should seek advice from Crowe on what they think would be an appropriate level to hold in reserves based on their experiences of other student unions.

Action: Secretary to add reserves planning as an item to Agenda for next meeting

The Head of Finance noted that in past the University had been critical of The SU having too much money in their reserves. The SU had then reviewed reserves levels and agreed to invest some reserves funds into capital items and projects contributing to The SU's goals and the student experience. .

A Trustee suggested that our Budget submission to University should take the current year grant, **including** £34,000 late addition, as the starting point for requested Block Grant for 2021-22.

A Trustee cautioned The SU advising that that the government's roadmap for lifting restrictions might be a little ambitious and that The SU should be prepared for possibility of local lockdowns/restrictions being imposed where cases flare up.

7. EPOS Business Case

(Michael Dalton and Sally Williamson joined the meeting at this point)

The Committee received a report on EPOS business case (see R5 of the Committee reports).

The Committee discussed and agreed to approve the EPOS business case.

The Head of Commercial reported that their priority going forward was to get the 2020/21 first years students to use the nightclub which none of them had any experience off.

Current possible plans going forward included:

- Putting on some large 'nightclub' events in July to celebrate the end of the academic year;
- Putting on a 2020/21 Freshers' week before the 2021/22 Freshers' week;

The Head of Commercial reported that the University were envisioning putting something on at the end of the academic year to celebrate but at this stage plans were still not clear.

(Head of Commercial and assistant manager left the meeting at this point)

8. Any other business

The following item had been previously identified for discussion under any other business:

1) University timeline for SU finances

The Head of Finance reported that the new timeline agreed with the University would see them providing a finance update to the University in October and the final accounts for the preceding year in February.

9. To confirm the date and time of future meetings

The Committee agreed the following dates and times for future committee meetings:

Thursday 20th May 2021 9-11am

The meeting ended at 10.20am.

| tem mber | Action |
|-----------------|--|
| 4 | The Head of Finance, Sport Officer and Valerie Copenhagen to identify charity grants to apply for to help support The SU through the pandemic. |
| 6 | Secretary to add reserves planning as an item to Agenda for next meeting |

PURPOSE

To provide Trustees with:

- Finance Team Update
- · April management accounts
- Year-end forecast
- Audit Recommendations Update
- VAT review

CONTENTS

Page1-2: Report

Page 3: Appendix 1: Management Accounts

Page 4: Appendix 2: Revised Forecast

REPORT

1. FINANCE TEAM UPDATE

- 1.1. A new Finance Manager, Ruth Haynes has been appointed and will start on the 7th June. Ruth is a very experienced management accountant and will be a valuable addition to the team.
- 1.2. The Bars Assistant Manager continues to provide some cover for the area. Both finance assistants remain on flexible furlough.

2. MANAGEMENT ACCOUNTS

- 2.1. Appendix 1 shows management accounts for April showing a current deficit of £43k which is better the expected position against budget to date.
- 2.2. The University has now transferred the backdated grant so it is line with the phased budget.
- 2.3. Bars losses have been minimised by staff remaining on furlough. The Plug Bar opened on the 12th April with a takeaway service which has proved very successful benefitting from sunny weather and a good offer. From May 17th they will begin opening with indoor seating and events in the evenings.
- 2.4. Marketing secured extra sponsorship income from Dominos and are now close to meeting their targeted goal for the year.
- 2.5. Performance to date for other non-commercial area continues to be lower than expected as less events and activities have happened due to the continued restrictions. Managers have continued to request essential expenditure only and the freeze remains on recruitment of non-key SU funded posts. Two more vacancies are in place, increasing the salary saving.

3. FORECAST

- 3.1. Appendix 2 shows an updated year end forecast with actuals to end of April showing a deficit of £49k.
- 3.2. Bar remained closed until 12 April with staff on furlough. AHS collaboration over beer garden did not happen. Summer activity is planned on campus in June, funded by University.
- 3.3. Assumes no Summer Ball. Graduation is now confirmed on campus during last two weeks of July. We have begun planning events to run throughout this fortnight.

3.4. Dartmouth is ready for SU to take use of as soon as return to work allowed. Some initial expenditure will be required, part of additional grant received.

4. AUDIT FINDINGS REPORT - UPDATE ON OUTSTANDING ITEMS

4.1. Segregation of Duties

Finance Manager appointed, will begin on 7th June. Role will help with delegation of tasks, better segregation and cover for Head of Finance to avoid single point of failure. Work on new Finance Policy/regulations planned.

4.2. Cash Controls

University in process of going cashless and removing all funds from SU cash office. This will fully resolve this issue as no longer any need for using our cash office.

5. VAT

- 5.1. The University has advised the SU that they are looking into the VAT arrangement on the recharge of salaries to the SU. The outcome of this could have a significant impact if it is deemed that VAT should be added to the recharge. We would be unable to recover a large amount of the VAT and would therefore ask the University to increase our block grant to cover it.
- 5.2. Crowe have carried out a VAT review of our activities. It was conducted by their VAT Director who reports back to the Audit Partner and outcomes will likely be include in the Audit Findings report this year. They have noted the issue of the salary recharges review as a particular risk.
- 5.3. Two other notable issues were identified. Summer Ball income is exempt however there is an exception with non-Bath students' tickets being liable. An adjustment for this will be done on the next VAT return at approx. cost £6.5k, with treatment correct in future years. A limit on numbers sold to externals may need to be considered. The other issue relates to method of calculation for non-business apportionment. We have no records on file supporting the original calculation. Work has begun to review this, and the outcome/any implication will be reported to this committee at the next meeting.

ACTIONS

6. Trustees are asked to note the report.

| CONTACT: | Helen McHenry (SU Head of Finance) | E-Mail: h.m.mchenry@bath.ac.uk |
|----------|------------------------------------|--------------------------------|
| | | |

APPENDIX 1: Management Accounts

| | | | November | December | January | February | March | April | | YTD | | PRIOR YTD | |
|---------------------------------|-------------------------------|-----------------------------|----------------|----------------|----------------|----------------|-----------------------------|-----------------------------|----------------|-------------------|----------------------------------|-----------------------------------|-------------------------------|
| Core Summary | Original budget 2020-21 | Revised budget Nov 20 | 2020 Actual | 2020 Actual | 2021 Actual | 2021 Actual | 2021 Actual for month | 2021 Actual for month | Actual 2020-21 | Budget 2020-21 | Variance to revised budget | Actual Year-to-date 2019-20 | Annual budget remaining |
| | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ |
| Income | | | | | | | | | | | | | |
| Block Grant | 1.888.021 | 1.888.021 | 141.917 | 141.917 | 141.917 | 141.917 | 141.917 | 280.667 | 1.416.000 | 1,408,661 | 7.339 | 1,277,250 | 472.021 |
| Commercial Income | 218,679 | 123.062 | 4,223 | 2,073 | 0 | 141,317 | | , | 73,291 | 88,662 | -15,372 | 857,169 | 49,772 |
| Student Groups | 210,073 | 120,002 | 38 | 19 | 36 | 414 | | 0,000 | 1.053 | 00,002 | 1,053 | 19,464 | -1.053 |
| Sports Sports | 123,950 | 44,800 | -542 | 24 | 10,012 | 18 | | -3,896 | 8,385 | 39,350 | -30,965 | 120,458 | 36,415 |
| Advertising & Sponsorship | 29.000 | 21.825 | 1,452 | 6.450 | 279 | 1,249 | | 4.244 | 20.862 | 19,138 | 1,724 | 23,142 | 963 |
| Events Income | 55,307 | 54,917 | 1,458 | 0,430 | 0 | 1,249 | 0 | | 41,413 | 50,479 | -9,067 | 204,420 | 13,505 |
| Union Income | 124,090 | 100,250 | 1,430 | 22,386 | 25,877 | 6,697 | | 0 | 142,848 | 98,875 | 43,973 | 70,208 | -42,598 |
| Motor | 124,090 | 100,230 | 0 | 22,300 | 25,677 | 0,097 | | 275 | 275 | 90,073 | 275 | 1,730 | -42,596 |
| | 0 | 9 | 0 | 0 | 0 | 0 | | | 0 | 0 | 0 | | -2/3 |
| Internal Recharges Total Income | 2.439.047 | 2,232,876 | 148,568 | | | 150.295 | | 289.687 | - | | Ů | 28,437 | 528.750 |
| Total Income | 2,439,047 | 2,232,876 | 148,508 | 172,869 | 178,121 | 150,295 | 142,001 | 209,007 | 1,704,126 | 1,705,165 | -1,040 | 2,602,278 | 528,750 |
| Staff Costs | | | | | | | | | | | | | |
| Staff: Salaries & Wages | -1,741,604 | -1,696,322 | -135,261 | -132,134 | -135,852 | -124,341 | -131,197 | -133,624 | -1,185,069 | -1,273,800 | 88,731 | -1,074,828 | -511,253 |
| Staff: Agency | -15,600 | -15,600 | -2,514 | -5,000 | 4,032 | -1,200 | -1,709 | -1,919 | -11,137 | -11,700 | 563 | -9,170 | -4,463 |
| Staff: Casual | -141,907 | -112,296 | -10,147 | -8,824 | -858 | -4,024 | -8,123 | -7,177 | -88,205 | -95,696 | 7,491 | -263,345 | -24,091 |
| Total Staff Costs | -1,899,111 | -1,824,218 | -147,923 | -145,959 | -132,678 | -129,564 | -141,030 | -142,719 | -1,284,411 | -1,381,195 | 96,784 | -1,347,343 | -539,807 |
| Other Expenditure | | | | | | | | | | | | | |
| Commercial | -71,306 | -49,299 | -1,925 | -555 | -15 | 0 | 0 | -4,345 | -42,815 | -38,890 | -3,925 | -293,802 | -6,484 |
| Staff: Other | 42,438 | 49,121 | -6,281 | -605 | -1,095 | -5,253 | 0 | -100 | -20,194 | 36,898 | -57,091 | -19,807 | 69,315 |
| Student groups | -1,290 | -600 | -1,244 | -2,561 | -442 | -325 | -144 | -367 | -6,057 | 0 | -6,057 | -26,175 | 5,457 |
| Sports | -215,660 | -119,110 | -6,583 | -135 | 124 | -31 | -15,544 | 1,463 | -40,501 | -107,833 | 67,332 | -213,374 | -78,609 |
| Advertising & marketing | -26,500 | -10,930 | -40 | -60 | -430 | -250 | -183 | -240 | -10,225 | -8,198 | -2,027 | -7,213 | -705 |
| Event costs (direct) | -51,759 | -98,600 | -3,854 | 0 | 0 | 0 | 0 | 0 | -84,338 | -98,600 | 14,262 | -202,616 | -14,262 |
| Union expenses | -90,754 | -87,614 | -221 | 0 | -206 | -27,281 | -3,976 | -2,328 | -74,657 | -74,901 | 244 | -7,170 | -12,957 |
| Administration | -34,514 | -25,064 | -1,506 | -1.163 | -897 | -791 | -755 | -1,012 | -11,985 | -18,716 | 6,731 | -34,160 | -13,080 |
| Motor expense | 0 | -5,000 | -372 | -372 | 0 | -744 | | -400 | -1,074 | -3,750 | 2,676 | -51,384 | -3,926 |
| Internal Recharges | -16.548 | -11,548 | 0 | | 0 | 0 | | 0 | -8,048 | -11,548 | 3,500 | -10,767 | -3,500 |
| Volunteer and student costs | -13,739 | -8,480 | 0 | | 0 | -48 | | -91 | -1,204 | -7,110 | 5,906 | -6,625 | -7,276 |
| Establishment | -117,846 | -116,676 | -13.464 | -1,071 | -1,055 | -7,244 | | -1,237 | -82,781 | -85,586 | 2,805 | -85,548 | -33,895 |
| Asset and finance expenses | -180,362 | -122,959 | -4.959 | -5.784 | -2.621 | -2.766 | | -2.560 | -55,808 | -85,012 | 29,205 | -92,901 | -67.152 |
| Depreciation | -15,600 | -15,600 | -1,217 | -1,019 | -1,019 | -11,677 | | -2,281 | -23,198 | -11,700 | -11,498 | -10,955 | 7,598 |
| Total Other Expenditure | -793,440 | -622,360 | -41,666 | -8,675 | -7,656 | -56,410 | | -13,498 | -462,884 | -514,945 | 52,062 | -1,062,499 | -159,477 |
| Total Expenditure | -2,692,550 | -2,446,578 | -189,588 | -154,634 | -140,334 | -185,975 | -163,892 | -156,218 | -1,747,295 | -1,896,141 | 148,846 | -2,409,842 | -699,284 |
| | | | | | | | | | | | | | |
| Net Surplus/(Deficit) | -253,503 | -213,702 | -41,020 | 18,235 | 37,787 | -35,680 | -21,010 | 133,470 | -43,169 | -190,975 | 147,807 | 192,437 | -170,533 |

APPENDIX 2: Forecast – Revised

| Forecast | August 2020 Actual for month | September 2020 Actual for month | October 2020 Actual for month | November 2020 Actual for month | December 2020 Actual for month | January 2021 Actual for month | February 2021 Actual for month | March 2021 Actual for month | April 2021 Actual for month | May 2021 Forecast for month | June 2021 Forecast for month | July 2021 Forecast for month | Forecast Total |
|---------------------------|---------------------------------------|--|--|---|---|--|---|--------------------------------------|--------------------------------------|--------------------------------------|---------------------------------------|---------------------------------------|-------------------|
| | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ |
| Income | | | | | | | | | | | | | |
| Block Grant | 141,917 | 141,917 | 141,917 | 141,917 | 141,917 | 141,917 | 141,917 | 141,917 | 280,667 | 157,340 | 157,340 | 157,341 | 1,888,021 |
| Addnl Grant Request | | | | | | | | | | 71,000 | | | 71,000 |
| Commercial Income | 0 | 20,404 | 38,201 | 4,223 | 2,073 | 0 | 0 | 0 | 8,389 | 10,000 | 3,000 | 5,000 | 91,291 |
| Student Groups | 0 | 135 | 248 | 38 | 19 | 36 | 414 | 163 | | | | | 1,053 |
| Sports | 0 | 180 | 1,978 | -542 | 24 | 5,012 | 18 | 612 | 1,104 | | | | 8,385 |
| Advertising & Sponsorship | 3,023 | 3,960 | 25 | 1,452 | 6,450 | 279 | 1,249 | 181 | 4,244 | 819 | 819 | 819 | 23,319 |
| Events Income | 0 | 39,690 | 265 | 1,458 | 0 | 0 | 0 | 0 | | | | | 41,413 |
| Union Income | 81,005 | 5,307 | 1,534 | 24 | 22,386 | 25,877 | 6.697 | 8 | 9 | 1.000 | | | 143,848 |
| Motor | | ., | , | | , | | | | 275 | | 275 | | 825 |
| Internal Recharges | | | | | | | | | | | | | |
| | 225,944 | 211,593 | 184,167 | 148,568 | 172,869 | 173,121 | 150,295 | 142,881 | 294,687 | 240,434 | 161,434 | 163,160 | 2,269,154 |
| Staff Costs | | | | | | | | | | | | | |
| Staff: Salaries & Wages | -126,041 | -130,994 | -135,625 | -135,261 | -132,134 | -135,852 | -124,341 | -131,197 | -133,624 | -140,841 | -140,841 | -145,841 | -1,612,591 |
| Staff: Agency | 0 | | 0 | -2,514 | -5,000 | 4,032 | -1,200 | -1,709 | -1,919 | | | | |
| Staff: Casual | -1,479 | | -30,969 | -10,147 | -8,824 | -858 | -4,024 | -8,123 | -7,177 | | | | |
| | -127,520 | -150,425 | -166,594 | -147,923 | -145,959 | -132,678 | -129,564 | -141,030 | -142,719 | | | | -1,723,333 |
| Other Expenditure | | | | | | | | | | | | | |
| Commercial | -1,789 | -17,657 | -16,529 | -1,925 | -555 | -15 | 0 | 0 | -4,345 | -3,000 | -900 | -1,500 | -48,215 |
| Staff: Other | -3,868 | -1,512 | -1,479 | -6,281 | -605 | -1,095 | -5,253 | | -100 | | -1,200 | | -21,394 |
| Student Groups | 0 | -585 | -390 | -1,244 | -2,561 | -442 | -325 | -144 | -367 | -50 | -50 | -50 | -6,207 |
| Sports | -18,632 | -364 | -799 | -6,583 | -135 | 124 | -31 | -15,544 | 1,463 | -819 | -819 | -819 | -42,958 |
| Advertising & Marketing | -3,525 | -2,642 | -2,855 | -40 | -60 | -430 | -250 | -183 | -240 | -911 | -911 | -911 | -12,957 |
| Event Costs | -21,100 | -33,662 | -25,722 | -3,854 | 0 | 0 | 0 | 0 | | -1,000 | | -3,000 | -88,338 |
| Union Expenses | 142 | -38,284 | -2,503 | -221 | 0 | -206 | -27,573 | -3,976 | -2,328 | -3,822 | -10,222 | -3,822 | -92,814 |
| Administration | -1,454 | -2,893 | -1,514 | -1,506 | -1,163 | -897 | -791 | -755 | -1,012 | -2,628 | -1,855 | -1,835 | -18,303 |
| Motor Expenses | 2,851 | -1,234 | -429 | -372 | -372 | 0 | -744 | -372 | -400 | -800 | -800 | -1,417 | -4,091 |
| Internal Recharges | 0 | 0 | -16,548 | 0 | 5,000 | 0 | 0 | 3,500 | | | | | -8,048 |
| Volunteer & Student Costs | -84 | 0 | -631 | 0 | | 0 | -48 | | -91 | -200 | -200 | -200 | -1,804 |
| Establishment | -44,789 | -11,082 | -2,375 | -13,464 | -1,071 | -1,055 | -7,244 | -463 | -1,237 | -3,697 | -3,697 | -23,697 | -113,871 |
| Asset & Finance Expenses | -3,629 | -11,278 | -19,618 | -4,959 | -5,784 | -2,621 | -2,766 | -2,274 | -2,560 | | | | -106,053 |
| Depreciation | -1,217 | -1,217 | -1,217 | -1,217 | -1,019 | -1,019 | -11,677 | -2,333 | -2,281 | -2,300 | -2,300 | -2,300 | -30,098 |
| Total Other Expenditure | -97,096 | -122,411 | -92,609 | -41,666 | -8,675 | -7,656 | -56,702 | -22,544 | -13,498 | -37,498 | -40,245 | -54,550 | -595,151 |
| Total Expenditure | -224,616 | -272,836 | -259,203 | -189,588 | -154,634 | -140,334 | -186,267 | -163,574 | -156,217 | -184,639 | -182,886 | -203,691 | -2,318,484 |
| | | | | | | | | | | | | | |
| Net Surplus/(Deficit) | 1,329 | -61,243 | -75,036 | -41,020 | 18,235 | 32,787 | -35,972 | -20,692 | 138,470 | 55,795 | -21,452 | -40,531 | -49,330 |