

Meeting:	<b>Leadership Committee</b>		
Location:	<b>Microsoft Teams Meeting</b>		
Date & Time:	<b>Wednesday 20<sup>th</sup> October 2021 at 9.30am</b>		
<b>Present:</b>			
Siddharth Singh	Postgraduate Officer		
Elizabeth Stacey	Sport Officer		
Jacob Withington	Education Officer		
Zoe Paumelle	Activities Officer ( <i>Chair</i> )		
<b>In attendance:</b>			
Mandy Wilson-Garner	Deputy Chief Executive		
Gregory Noakes	Governance & Executive Support Manager ( <i>Secretary</i> )		
Polly Hawker	Head of Activities		
Item			
1.	<b>Apologies for absence</b>		
	<b>Name</b>	<b>Reason</b>	<b>Accepted</b>
	Nicky Passmore	Sick	Yes
	Mike Dalton	Trade conference	Yes
	Charlie Slack	Interviews	Yes
	Meg Crossman	Interviews	Yes
	Helen McHenry	Annual leave	Yes
2.	<b>Notice of any other business</b>		
	The following item was identified for discussion under any other business:		
	1) Girls night in		
3.	<b>Declaration of conflict of interest</b>		
	No one present had any conflict of interest to raise relating to any items of business.		
4.	<b>Minutes of the previous meeting and matters arising</b>		
	The Committee received and approved minutes of the previous meeting.		
	They noted that actions from the previous meeting had been completed.		
5.	<b>Complaints/Disciplinary</b>		
	The Governance & Executive Support Manager explained in detail the procedures behind the complaints and student member disciplinary policies.		
	They reported that since the start of the academic year The SU had received and handled two complaints. One had been in relation to a society while the other had been in relation to a club. Both complaints had been successfully resolved.		
	The Governance & Executive Support Manager reported that The SU had received and handled 11 disciplinaries since the start of the academic year. This was broadly in line with the number of cases received and handled for 2019/20 at the same time of the year. However, when comparing the two years this year there had been more sexual misconduct		

	<p>cases reported to The SU. These particular cases had all been passed to the University for further investigation.</p> <p>The Committee discussed how this information could be used by different areas across The SU. The Head of Activities explained that this information was already being used to target specific clubs where poor behaviour trends had been identified so additional training could be given to them on conduct.</p> <p>The Governance &amp; Executive Support Manager asked the committee if they had found this information useful and the committee agreed. For the next meeting they would try to provide a summary table to help present the information more easily.</p>
6.	<p><b>Top Ten update</b></p> <p>The Officers reported that they had presented the Top Ten for 2021-22 to the University.</p> <p>The Sport Officer reported that the University senior Leadership team had taken a great interest in the Sullis club. They were currently working on a wish list for what could be done with building and as part of this they were consulting with students to include their views. A paper would be going to the University's Executive Board.</p>
7.	<p><b>Head of Department's business</b></p> <p>The Committee discussed and agreed that more clarity was required on what items the Head of Departments were expected to bring to the meeting under this item.</p> <p>The Head of Activities explained that they would be circulating an email around to everyone about associate members as they had identified that improvements need to be made to appointment process. As part of this The SU needed to rethink what the purpose of an associate member was and rebuild the appointment process from there.</p>
8.	<p><b>Any other business</b></p> <p>The following item had been previously identified for discussion under any other business:</p> <p><b>1) Girls Night In</b></p> <p>The President explained that Girls Night In was a campaign to boycott nightclubs in relation to drink spiking. It was currently planned to be held on the 27<sup>th</sup> October.</p> <p>The Committee discussed and agreed that they would prefer to hold a boycott on the 29<sup>th</sup> October as they felt this would have a greater impact on nightclubs. They discussed the possible actions that the Officers could take to help support the campaign and raise awareness of the issue of drink spiking. This could include writing to clubs in the city to encourage them to introduce similar measures to the ones being introduced in The SU.</p>
<p><b>The meeting ended at 10.15am</b></p>	

