

# AGENDA

Meeting: **Leadership Committee**  
Location: **Microsoft Teams Meeting**  
Date & Time: **Wednesday 17 August at 9.30am**

- | Item  | Report |
|---|--------|
| 1. <b>Apologies for absence</b>   |        |
| Committee to receive and approve any apologies received for absence.  |        |
| 2. <b>Notice of any other business</b>  |        |
| Chair to notify the committee of any items raised in advance of this meeting for discussion under any other business.   |        |
| 3. <b>Declaration of conflict of interest</b>   |        |
| Members to declare any conflict of interest they may have with items on the agenda.   |        |
| 4. <b>Minutes of the previous meeting and matters arising</b>   |        |
| Committee to:   |        |
| <ul style="list-style-type: none"><li>• approve minutes;</li><li>• note the matters arising from the previous meeting;</li><li>• note any decisions that have been made without a meeting by the committee.</li></ul> |        |
| 5. <b>Complaints/Disciplinary</b>   |        |
| Insight & Engagement Manager to provide a verbal update on complaints/disciplinary handled by The SU.   |        |
| 6. <b>Top Ten Update</b>  |        |
| Officers to report on Top Ten.  |        |
| 7. <b>Head of Departments' business</b>   |        |
| Committee to discuss any items submitted by Heads of Departments.   |        |
| 8. <b>Any other business</b>  |        |
| To discuss any items raised previously under notice of any other business.  |        |