



Student Trustee Applicant Pack



Welcome!

Thank you for your interest in becoming our Trustee.

As a Students' Union we are driven by our belief that when students come together, they can shape the communities they are part of for the better.

Our Board of Trustees plays a vital role in turning our values into meaningful action for our students.

As a Trustee, you'll help ensure the Students' Union is held accountable to the high standards we set for ourselves and set the strategic direction of the organisation.

We are looking for any student that is passionate about shaping our SU's future in order to provide the best student experience to our members.

We look forward to hearing from you!

Benjamin Orford Thompson

Students' Union President
Chair of Board of Trustees



What we do

At The SU Bath, our student leaders and elected representatives are supported by our professional and experienced SU Staff Team to create the opportunities that positively impact the local community.

How we do this is through student-led:

- Voice – helping students stand up, speak up and make their voice heard,
- Experiences – making friends and memories that last a lifetime,
- Groups – broadening horizons with our communities of students,
- Support – providing advice and support on student life,
- Development – developing the skills students need to lead and change.



Summary of the role



Salary	Voluntary role
Duration	3-year term with the opportunity for a second term
Commitment	The Board of Trustees normally meets four times a year. Needs to be available via email for urgent decisions that may arise outside of meetings
Responsibility	Attending Board of Trustee meetings and relevant prereading of papers. Maintaining strict confidentiality on sensitive matters.
Location	Board of Trustees meetings will be held in person based at the University of Bath Claverton Down Campus
Expenses	The SU will reimburse you for expenses such as travel and accommodation following the relevant financial procedures.
Support	Training is provided to all new members to ensure the board is fully inducted and prepared to perform its duties.

What will you do as a Trustee?

- Provide The SU with a clear vision, mission and strategic direction. To do this our trustees are responsible for the performance and behaviour of the SU.
- Responsible for the performance of The SU and ensuring that regulatory and legal requirements are adhered to.
- Act as guardians of The SU's assets, both tangible and intangible, taking due care of their security, deployment and proper application.
- Ensure that The SU's governance is of the highest possible standard.
- To provide support and challenge to the Chief Executive who oversees the management and administration of the SU.





Meetings our Trustees attend

Board of Trustees:

- Four meetings a year with additional online meetings when deemed necessary.
- Meetings are hybrid with reasonable expenses reimbursed for trustees that do not live in Bath.
- Board of Trustees receive papers ahead of the meeting allowing them to prepare feedback and questions when the Board meets.



Subcommittees:

Trustees are invited to sit on a subcommittee.

- **Finance, Risk and Business Development Committee** oversees the financial and risk aspects of the organisation. Currently this Committee meets 5 times a year.
- **People and Engagement Committee** oversees the participation of our members in SU activity and staff matters. Currently this Committee meets 4 times a year



What is the SU looking for?

The SU aims for a wide range of experiences and expertise on Board. Given the current Board make up, the ideal candidate will have expertise in one of the following areas:

- Campaigning
- Advocacy
- Equality, Diversity & Inclusion
- Wider HE or Charity Sector experience is also welcome.

If you believe you would add value to our board but don't meet all the criteria we have laid out in this advert, we would still love to hear from you. Please explain the value you would bring in your application



Why be a trustee of The SU Bath?

- **Share your passions and knowledge.** A Students' Union's Board of Trustees is a brilliant opportunity to exchange knowledge with fellow trustees and the wider organisation.
- **You get to make a difference.** As a trustee, you will guide an organisation dedicated to improving students' lives and, through that, the Bath community as a whole.
- **Celebrate with students.** Our trustees are invited to a number of annual student celebrations such as Summer Ball and our annual Super Rugby match.
- **Extend your networks.** At The SU Bath, we are incredibly thankful to have such brilliant trustees with a variety of backgrounds. You can expect to diversify your professional connections.



How to apply

Find out more

For more information or to arrange an informal chat with Benjamin Orford Thompson, Chair of the Board and SU President or Ryan Bird, Chief Executive, please contact: Beki Self, Secretary to the Board – ras232@bath.ac.uk

How to apply

To apply for this role, please send a CV and covering letter to Beki Self, Secretary to the Board – ras232@bath.ac.uk

Deadline

The closing date for applications is 9.00am Monday 11th August.

Interviews

Interviews will take place on Tuesday 19th August.

Interviews will be conducted at The SU on the Claverton Down Campus in Bath. Online interviews can be requested.

Travel expenses for interviews can be reimbursed in line with the [University's Travel and expenses policy](#).

Thank you.

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