



Lay Trustee Applicant Pack



Welcome!

Thank you for your interest in becoming our Trustee.

As a Students' Union we are driven by our belief that when students come together, they can shape the communities they are part of for the better.

Our Board of Trustees plays a vital role in turning our values into meaningful action for our students.

As a Trustee, you'll help ensure the Students' Union is held accountable to the high standards we set for ourselves and set the strategic direction of the organisation.

We are looking for someone that is passionate about shaping our SU's future in order to provide the best student experience to our members.

We look forward to hearing from you!

Angus Gueterbock

Students' Union President 26/27

Chair of Board of Trustees



What we do

At The SU Bath, our student leaders and elected representatives are supported by our professional and experienced SU Staff Team to create the opportunities that positively impact the local community.

How we do this is through student-led:

- Voice – helping students stand up, speak up and make their voice heard,
- Experiences – making friends and memories that last a lifetime,
- Groups – broadening horizons with our communities of students,
- Support – providing advice and support on student life,
- Development – developing the skills students need to lead and change



Summary of the role

Commitment	<p>We expect a commitment of 12 days a year including preparation for meetings.</p> <p>The Board of Trustees normally meets in person four times a year. There are also four subcommittees online each year and you may need to be available via email for urgent decisions that may arise outside of meetings.</p>
Responsibility	<p>Trustees have ultimate responsibility for ensuring the union is a place that represents and transforms students, giving them excellent education opportunities. They are also responsible for the legal, financial and strategic workings of the union.</p>
Location	<p>Board of Trustees meetings will be held in person based at the University of Bath Claverton Down Campus</p>
Expenses	<p>The SU will reimburse you for expenses such as travel and accommodation following the relevant financial procedures.</p>
Support	<p>Training is provided to all new members to ensure the board is fully inducted and prepared to perform its duties</p>
Salary	<p>Voluntary role</p>
Duration	<p>3-year term with the opportunity for a second term</p>

Why be a trustee of The SU Bath?

- **Share your passions and knowledge.** A Students' Union's Board of Trustees is a brilliant opportunity to exchange knowledge with fellow trustees and the wider organisation
- **You get to make a difference.** As a trustee, you will guide an organisation dedicated to improving students' lives and, through that, the Bath community as a whole
- **Celebrate with students.** Our trustees are invited to a number of annual student celebrations such as Summer Ball and our annual Super Rugby match
- **Extend your networks.** At The SU Bath, we are incredibly thankful to have such brilliant trustees with a variety of backgrounds. You can expect to diversify your professional connections



What will you do as a Trustee?

- Provide The SU with a clear vision, mission and strategic direction. Your decisions will impact thousands of students and change their lives. To do this our trustees are responsible for the performance and behaviour of the SU
- Responsible for the performance of The SU and ensuring that regulatory and legal requirements are adhered to
- Act as guardians of The SU's assets, both tangible and intangible, taking due care of their security, deployment and proper application
- Ensure that The SU's governance is of the highest possible standard
- Provide support and challenge to the Chief Executive who oversees the management and administration of the SU



Meetings our Trustees attend

Board of Trustees:

- Four meetings a year with additional online meetings when deemed necessary
- Meetings are in person with reasonable expenses reimbursed for travel and accommodation.

Meetings for 2026/7 are 16th September, 9th December, 17th March and 23rd June (all on a Wednesday afternoon).

Subcommittees:

Trustees are expected to sit on at least one subcommittee.

- **Finance, Risk and Business Development Committee** oversees the financial and risk aspects of the organisation. Currently this Committee meets 4 times a year
- **People and Engagement Committee** oversees the participation of our members in SU activity and staff matters. Currently this Committee meets 4 times a year
- **Governance Committee** oversees the workings of the board and subcommittees. At present this is the newest committee and meets regularly but it is expected in the future to meet twice a year.

Full terms of reference for these committees will be available to the successful candidate.



What is the SU looking for?

The SU aims for a wide range of experiences and expertise on Board. Given the current Board make up, the ideal candidate will have expertise in one or more of the following areas:

- Experience of Higher Education management at a middle to senior level.
- Experience of Equality, Diversity and Inclusion work.

If you believe you would add value to our board but don't meet all the criteria we have laid out in this advert, we would still love to hear from you. Please explain the value you would bring in your application.



How to apply

Find out more

For more information or to arrange an informal chat with Benjamin Orford Thompson, Chair of the Board and SU President or Ryan Bird, Chief Executive, please contact: Carla Dillon, Executive support – csd51@bath.ac.uk

How to apply

To apply for this role, please send a CV and covering letter to Carla Dillon, Executive support – csd51@bath.ac.uk

Deadline

The closing date for applications is 9.00am Monday 13 July

Interviews

Interviews will take place w/c 3rd August

Interviews will be conducted at The SU on the Claverton Down Campus in Bath. Online interviews can be requested.

Travel expenses for interviews can be reimbursed in line with the [University's Travel and expenses policy](#).



Thank you.

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