



# Student Trustee Applicant Pack



# Welcome!

**Thank you for your interest in becoming our Trustee.**

As a Students' Union we are driven by our belief that when students come together, they can shape the communities they are part of for the better.

Our Board of Trustees plays a vital role in turning our values into meaningful action for our students.

As a Trustee, you'll help ensure the Students' Union is held accountable to the high standards we set for ourselves and set the strategic direction of the organisation.

We are looking for any student that is passionate about shaping our SU's future in order to provide the best student experience to our members.

We look forward to hearing from you!

**Benjamin Orford Thompson**

Students' Union President

Chair of Board of Trustees



# What we do

At The SU Bath, our student leaders and elected representatives are supported by our professional and experienced SU Staff Team to create the opportunities that positively impact the local community.

How we do this is through student-led:

- Voice – helping students stand up, speak up and make their voice heard,
- Experiences – making friends and memories that last a lifetime,
- Groups – broadening horizons with our communities of students,
- Support – providing advice and support on student life,
- Development – developing the skills students need to lead and change.



# Summary of the role



<b>Salary</b>	Voluntary role
<b>Duration</b>	6 month term with the opportunity for a second term (depending on length of study)
<b>Commitment</b>	The Board of Trustees normally meets four times a year. Needs to be available via email for urgent decisions that may arise outside of meetings
<b>Responsibility</b>	Attending Board of Trustee meetings and relevant prereading of papers. Maintaining strict confidentiality on sensitive matters.
<b>Location</b>	Board of Trustees meetings will be held in person based at the University of Bath Claverton Down Campus
<b>Expenses</b>	The SU will reimburse you for expenses such as travel and accommodation following the relevant financial procedures.
<b>Support</b>	Training is provided to all new members to ensure the board is fully inducted and prepared to perform its duties.

# What will you do as a Trustee?

- Provide The SU with a clear vision, mission and strategic direction. To do this our trustees are responsible for the performance and behaviour of the SU.
- Responsible for the performance of The SU and ensuring that regulatory and legal requirements are adhered to.
- Act as guardians of The SU's assets, both tangible and intangible, taking due care of their security, deployment and proper application.
- Ensure that The SU's governance is of the highest possible standard.
- To provide support and challenge to the Chief Executive who oversees the management and administration of the SU.



# Meetings our Trustees attend

## Board of Trustees:

- Four meetings a year with additional online meetings when deemed necessary.
- Meetings are hybrid with reasonable expenses reimbursed for trustees that do not live in Bath.
- Board of Trustees receive papers ahead of the meeting allowing them to prepare feedback and questions when the Board meets.

## Subcommittees:

Trustees are invited to sit on a subcommittee.

- **Finance, Risk and Business Development Committee** oversees the financial and risk aspects of the organisation. Currently the Finance and Audit Committee meet 5 times a year.
- **People and Engagement Committee** oversees the participation of our members in SU activity and staff matters. Currently People and Engagement Committee meet 5 times a year



# What is the SU looking for?

The SU's ideal candidate:

- Is a current student (any level of study including postgraduate)
- Has knowledge of issues affecting students locally and nationally
- Can ask questions and challenge leaders in an appropriate way
- Able to work in a team with a variety of personalities
- Can listen, reflect and learn from a range of view points
- Is able to maintain confidentiality regarding sensitive matters.

Due to charity guidance and best practice, student trustees are unable to be employed by The SU.

Prior employment with the SU is not a barrier to application



# Why be a trustee of The SU Bath?

- **Share your passions and knowledge.** A Students' Union's Board of Trustees is a brilliant opportunity to exchange knowledge with fellow trustees and the wider organisation.
- **You get to make a difference.** As a trustee, you will guide an organisation dedicated to improving students' lives and, through that, the Bath community as a whole.
- **Celebrate with students.** Our trustees are invited to a number of annual student celebrations such as Summer Ball and our annual Super Rugby match.
- **Extend your networks.** At The SU Bath, we are incredibly thankful to have such brilliant trustees with a variety of backgrounds. You can expect to diversify your professional connections.



# How to apply

## Find out more

For more information and an informal chat about the role please contact:  
Benjamin Orford Thompson, SU President and Chair of the Board of Trustees –  
[supresident@bath.ac.uk](mailto:supresident@bath.ac.uk)

## How to apply

To apply for this role, please send a CV and covering letter to  
[supresident@bath.ac.uk](mailto:supresident@bath.ac.uk)

## Deadline

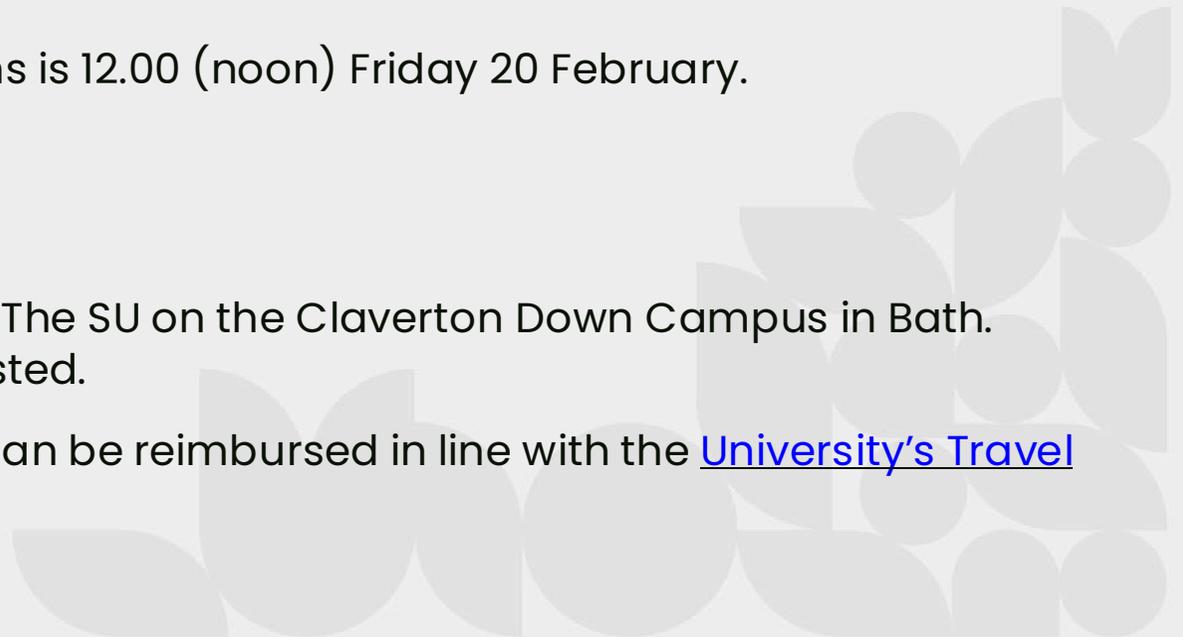
The closing date for applications is 12.00 (noon) Friday 20 February.

## Interviews

Interview dates are still TBD.

Interviews will be conducted at The SU on the Claverton Down Campus in Bath.  
Online interviews can be requested.

Travel expenses for interviews can be reimbursed in line with the [University's Travel and expenses policy](#).



# Thank you.

[thesu@bath.ac.uk](mailto:thesu@bath.ac.uk)

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