

*This profile is designed to give you an idea of what your voluntary work will involve. It highlights the commitments and duties you can expect from taking up that role.*

<b>Role:</b> International Exec Chair	<b>SU Department:</b> Voice
<b>Main staff contact:</b> Student Voice Co-ordinator (Tom Gardner – <a href="mailto:tg842@bath.ac.uk">tg842@bath.ac.uk</a> )	<b>Last updated:</b> Sept 2022
<b>Student Officer Contact:</b> Community Officer (Blake Walker <a href="mailto:sucommunity@bath.ac.uk">sucommunity@bath.ac.uk</a> )	

### What is the International Exec?

The International Exec is a group of elected international students. The Exec is made up of a Chair and four open positions, other roles which will be regularly invited to attend. The role of the Exec is to represent the international student voice in The SU and to the University. The Exec will work together to identify key issues and represent international student views through campaigns, meetings and other activities.

### Role Summary

All members of the International Exec will work together on projects and campaigns to improve the international student experience at the University of Bath. You will work with the rest of the committee, Chair, and Community Officer to support the coordination of issue-based campaigns that benefit international students

#### Duties and Responsibilities:

- Attend and contribute to regular committee meetings, including providing updates on projects or campaigns.
- Liaise with the Community Officer and relevant SU staff on a regular basis.
- Communicate regularly with the rest of committee to ensure smooth running of the group to achieve its aims.
- Attend the International Students' Forums to support the gathering of international student opinion.
- Liaise with other International student representatives within The SU to identify emerging issues.
- Work with other members of the Exec to lead on representation of issues or campaigns relevant to the international experience.
- Ensure an effective handover is carried out with the succeeding International Exec members.

#### Time Commitment over one academic year:

- Five 1-hour International Executive meetings (1 E, 3.20 Meeting Room):
  - Mon 07/11/2022 13:15-14:05
  - Fri 09/12/2022 12:15-13:05
  - Mon 13/02/2023 13:15-14:05
  - Fri 17/03/2023 12:15-13:05
  - Wed 19/04/2023 12:15-13:05
- Regular contact with SU staff, Community Officer, and other Exec members.
- Support around engagement activities (willing to be flexible)
- Planning and preparation time for events and campaigns.

#### Venue:

Meetings will usually be held in person.

#### Training:

In-house training provided by The SU.