

University of Bath Students' Union Freshers' Week Crew Job Profile

Duties and Responsibilities

- Support the Freshers' Week Event Mangers (FWEMs) and Captains to deliver Freshers' Week.
- Assist student groups in delivering activity.
- Support events such as welcome to campus, wristband distribution and evening events by setting up equipment etc.
- Provide ongoing support the new students throughout the academic year.
- Proactively welcome and support new students to the University of Bath.
- To be a first point of call for new students.
- Visit nominated kitchen groups on a daily basis.
- Develop a fun and safe environment for all new students.

Time commitment

- The nature of the role will require highly variable hours.
- Availability for a welcome talk during semester 2.
- Several hours of training during the last three days of the week immediately before Freshers' Week. (Exact dates will vary year to year.)
- A set number of shift during Freshers' Week itself. (Exact dates will vary year to year)

Accountable to

- Freshers' Week Event Managers
- Freshers' Week Captains

Venue

- University of Bath Students' Union

Supported by

- Students' Union Officers
- Students' Union Staff

Opportunity

- Be a part of Freshers' Week.
- Assisting in the induction of all new students to the University of Bath.
- Gain insight into the Students' Union.

Benefits

- Training provided by FWEMs and Freshers' Week Captains.
- Access to Freshers' Week t-shirt.
- Access to Freshers' Week events.
- Access to the Volunteer Recognition Scheme and the Bath Award.

Useful previous experience

- Participation in student groups.

Training and support

- Induction and training provided by FWEMs.
- Access to Bath SU Skill Development Opportunities.

Skills gained: Participating in this opportunity will enable you to develop and practise the following skills (marked ✓)

Written communication		Teamwork	✓	Financial management	
Verbal communication	✓	Time management		IT	

Delegation		People management		Organisation/planning	
Decision making		Negotiation		Marketing	

Others (as specified below):

The role of a Freshers' Week Crew is a fantastic opportunity to interact with students face to face as one of the first people they meet at University.

Person Specification:

	Essential	Desirable
Enthusiastic	E	
Communication	E	
Experience of volunteering		D
Teamwork	E	
Level Headed		D
Open minded	E	

For further information, contact:

Freshers' Week Event Managers –
fwem@bath.ac.uk

Website:

BathStudent.com

** Please note that if you are due to graduate or be on placement you should consider whether you will be able to commit the necessary time required.*