

This opportunity profile is designed to give you an idea of what your voluntary work will involve. It highlights the commitments, skills and benefits you can expect from taking up that role.

Role: SU Sport Executive Disability Sport Coordinator

Department: Students' Union Sports

Duties and Responsibilities:

- a) Develop an initial knowledge of the disability sporting landscape through liaising with internal and external bodies;
- b) Work with club committees and DSDR to implement inclusive and disability sport within their regular activity;
- c) Work with the SU Sport Officer on the delivery and review of the Disability Sport Development Plan;
- d) Organise an inclusive and/or disability sport event at least once a semester to raise the profile of disability sport;
- e) Organise a yearly Talent ID event in partnership with British Paralympic Association and other relevant bodies;
- f) Work with club committees to enter disabled athletes in BUCS events.
- g) Meet requirements within SLA (University of Bath – British Wheelchair Basketball)

Time Commitment: 4-5 hours per week

Venue: Sports Association Office / across campus

Responsible to: SU Sport Officer

Extra Responsibility:

- a) One member of the Executive Committee must, at the first meeting of the Committee, be elected for each of the following duties:
 - i. Representing SU Sport on the SU's Elections Committee;
 1. This person should not be considering running for SU Officer that year.
 - ii. Representing SU Sport on the SU's Disciplinary Panel, as outlined in Bye Law and Regulation 4.
 1. Must not be the Executive Committee Member who sits on the SU's Review Panel.
 2. This person may not sit on any SU Sport Disciplinary Panels that convene.
- b) All members of the SU Sport Executive Committee will be assigned a subgroup of sports clubs for which they should perform the following duties:
 - i. Act as point of contact between clubs and Sport Officer;
 - ii. Meet a minimum of twice a semester with subgroup club chairs, either individually or as a group;
 - iii. Pass down all relevant messages from the SU Sport Executive Committee or Sport Officer.

Opportunity:

- Assist with the development of disability sport within sports club
- Develop the club, making a difference to its members.
- Work with external National Governing Bodies (NGB)
- Attend workshops/conferences held by NGB

Useful previous experience:

- Organisational skills
- Working within a team
- Knowledge and understanding of SU Sport
- Experience of publicising and marketing

Training and support:

- In house training through Skills Training Support through all SU areas
- Training/support from NGB
- 1.1 with Sport Officer

Benefits:

- Enhance your CV
- Gain skills to enhance personal development
- Gain Team Leadership skills
- Improve administrative skills
- Work with student led groups and University staff.
- Build working relationships with external groups
- Learn to control a budget.

Skills Gained: Participating in this opportunity will enable you to develop and practice the following skills (marked ✓)

Written Communication	✓	Teamwork	✓	Financial Management	✓
Verbal Communication	✓	Time Management	✓	I.T.	
Delegation	✓	People Management	✓	Organisation/ Planning	✓
Decision Making	✓	Negotiation	✓	Marketing	

Others (as specified below):

For further info contact:

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