

This opportunity profile is designed to give you an idea of what your voluntary work will involve. It highlights the commitments, skills and benefits you can expect from taking up that role.

Role: THINK Team member	Department: Advice & Representation Centre
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<p>Duties and Responsibilities:</p> <ul style="list-style-type: none"> To work in teams to co-ordinate, produce and participate in activities based on an important student issue during THINK Week. To attend all training as required for the role. To work with the Advice & Representation Centre staff to promote THINK Week to students at the University of Bath. 	<p>Time Commitment: One semester 1 hour meeting per week with your team in lead up to THINK Week (approx. 4 weeks) Work on planning activities on an ad hoc basis including 4-5 hours during THINK Week</p> <hr/> <p>Venue: Advice & Representation Centre – University of Bath Students' Union.</p> <hr/> <p>Responsible to: Advice & Support Advisor, Advice & Community Manager and Community Officer</p>
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<p>Opportunity: To gain experience in marketing, advertising, team work and project management as well gaining knowledge of student support at the University of Bath and key student issues.</p>	<p>Benefits: Free THINK Team t-shirt Free training</p>
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<p>Useful previous experience: Project management or marketing useful but not essential. Must have an interest in student issues.</p>	<p>Training and support:</p> <ul style="list-style-type: none"> One day training session to be confirmed at interview Opportunities for further training on specific issues from internal or external organisations Support from Advice & Support Advisor Individual appraisal/feedback session once a semester
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Skills Gained: Participating in this opportunity will enable you to develop and practice the following skills (marked <input checked="" type="checkbox"/>)					
Teamwork*	X	Delegation	X	Financial Management	X
Verbal Communication*	X	Negotiation	X	I.T.	X
Written Communication*	X	People Management	X	Organisation/ Planning	X
Leadership*		Time Management	X	Creativity	X
Commercial Awareness*		Marketing	X	Initiative	
Problem Solving*	X	Decision Making	X	Public Speaking	
		Active Listening	X	Confidentiality	X

* Skills required for the Bath Award

<p>For further info contact: Advice & Representation Centre suadvice@bath.ac.uk 01225 386906</p>	<p>Website: www.BathStudent.com/think to find out more about THINK www.BathStudent.com/advice/volunteers/campaigns to find out more about the role and to download an application</p>
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