

1.6 Formatting Disclaimers, Titles and Credits

I'm putting this now so you don't forget to do this and that you keep an eye on who's involved in your project throughout production.

Show Disclaimers

If any of URB's documentaries, audiobooks or dramas contain politically incorrect terminology or offensive language then we could get serious complaints. Check the content. We had a few audiobooks this year where we had to edit out or change a couple of words from the original text as they could have been interpreted as modern day racial slurs.

Put the URB Disclaimer at the beginning of the documentary, audiobook or drama if the subject matter is even remotely sensitive. This still doesn't excuse the use of some particularly nasty words and phrases though. You'll find the disclaimer on Cartwall under DJ Tools.

Opening Titles

For the opening credits of a drama simply include the title and the writer. No fancy ident or sound effects. Don't weigh the listener down with any more opening credits than that.

For the beginning of an audiobook, have your credits voiceover say "URB RavenTales presents (title), written by (author) and read by (reader)."

For the beginning of a documentary, just include the title. You'll want to make a fancy ident though, which includes "URB", repeated voiceovers saying the title and fancy sounds. Have a listen to how winning SRA Journalistic Programming entries do it, and if necessary ask for help from URB's Head of Station Sound.

Ending Credits

For the ending of any project, credit your contributors in this order:

Thank your interviewees and non-student contributors (name them all if it's not too large a list) for the time they gave during "the making of this documentary"

Title of broadcast and the author/writers/researchers

Drama Actors/Audiobook Reader/Documentary Voiceover

Sound Team (do not include the producer yet)

Name any Creative Commons Attribution 3 music that you used, along with the composer. For example, "The song "Undaunted" was made by Kevin MacLeod at Incompetech.com, and licensed under Creative Commons by Attribution 3." (Usually only for Dramas)

Producer (should always be the final credited contributor on any radio project)

Double check that your script and your voiceover has credited EVERYONE that was involved in the making of your Documentary or Drama. You'd be surprised at how easy it is to accidentally omit someone or get their name wrong, and it's an absolute pain having to redo recording and mixing in all of the credits again from the top!