

Meeting:	Leadership Committee		
Location:	1 East Meeting Room 3.20		
Date & Time:	Friday 8th March 2019 at 3pm		
Present:			
Jack Kitchen	Education Officer (Chair)		
Jiani Zhou	Postgraduate Officer		
Alisha Lobo	Community Officer		
Eve Alcock	President		
Kimberley Pickett-McAtnackney	Activities Officer		
In attendance:			
Tommy Parker	Student Voice Co-Ordinator (Acting Secretary)		
Andrew McLaughlin	Chief Executive		
Item			
1.	Apologies for absence		
	The committee agreed to appoint the Student Voice Co-Ordinator as the acting Secretary for this meeting only.		
	Name	Reason	Accepted
	Andy Galloway	BUCS Regional Meeting	Yes
2.	Notice of any other business		
	The following items were identified for discussion under any other business:		
	<ul style="list-style-type: none"> 1) Flo's Café 2) Awards 3) International Student Officer Visa Costs 		
3.	Declaration of conflict of interest		
	No committee members declared a conflict of interest in any item on the agenda.		
	Committee members were reminded to declare any conflict of interest if it arose during the course of the meeting.		
4.	Minutes of previous meeting		
	The minutes of the previous meetings were approved by the committee and would be signed by the Chair.		
5.	Matters arising from previous meeting		
	The committee noted that all actions from the previous meeting had been completed.		
6.	Cause Workshop Presentation		
	The Chief Executive gave a presentation on the cause workshops to the committee. They explained how feedback gathered from these workshops would be used to inform the development of the next Student Union (SU) strategy.		

The committee discussed the wording of the why, how and what sections and whether they were simple enough for everyone to understand.

The Chief Executive explained that the next step for the cause project is to have a meeting in April to look at communication, participation, and people and culture.

7. **Any other business**

The following items had been previously identified for discussion:

1) Flo’s Café

The Chief Executive reported to the committee on the progress of the Flo’s Café (Virgil) which was a recent acquisition for The SU. They noted that it was currently making a small loss.

The committee discussed how The SU could increase footfall within the café including the possibility of using it to host events.

The Chief Executive noted that this would be reviewed at the June Board meeting.

The Activities Officer volunteered to promote the café to student groups as a possible space they could use to host their events.

ACTION: Activities Officer to promote Flo’s Café to student groups.

2) Awards

The committee noted that the recent email about the SU Award changes had come as a surprise to staff. They agreed that the committee should discuss these changes with the Volunteering and Societies Manager at the next meeting.

ACTION: SU Awards to be an item on the next agenda.

3) International Student Officer Visa Costs

The committee discussed and agreed that the University should be paying for the visa for international students who become SU Officers. It was noted that there were senior staff already in the University who also agreed with this view.

ACTION: The Chief Executive and Postgraduate Officer to discuss cost of Officer visa further with HR, Immigration and Acting Vice Chancellor.

The Chief Executive reported that this committee would be required to make a decision at one of its future meetings on whether to continue to have an SU transport fleet. They explained that a paper would be presented to them outlining the current financial situation, possible options and their impact on student groups.

The meeting ended at 4pm.

Item number	Action
7	Activities Officer to promote Flo’s Café to student groups.

7	SU Awards to be an item on the next agenda.
7	The Chief Executive and Postgraduate Officer to discuss cost of Officer visa further with HR, Immigration and Acting Vice Chancellor.