

Committee:	Operations Committee Minutes		
Location:	President's Office		
Date & Time:	Tuesday 18 September 2018 at 9.00 a.m		
Present:			
Eve Alcock	President (Chair)		
Jiani Zhou	Postgraduate Officer		
Alisha Lobo	Community Officer		
Kimberley Pickett-McAtackney	Activities Officer		
Andy Galloway	Sport Officer		
Charlie Slack	Student Voice Manager		
Helen Freeman	Marketing Manager		
Lauren Harris	Marketing Manager		
Emma Quixley	Community & Advice Manager		
In attendance:			
Gregory Noakes	Governance & Executive Support Manager (Clerk)		
Item			
1.	Election of Chair		
	The President was unanimously elected as the chair of the committee.		
2.	Apologies for absence		
	Name	Reason	Accepted
	Mandy Wilson-Garner	York (QSU)	Yes
	Andrew McLaughlin	York (QSU)	Yes
	Jack Kitchen	Annual Leave	Yes
3.	Notice of any other business		
	No items were identified for discussion under any other business.		
4.	Declaration of conflict of interest		
	No committee members declared a conflict of interest in any item on the agenda.		
	Committee members were reminded to declare any conflict of interest if it arose during the course of the meeting.		
5.	Minutes of previous meeting		
	The minutes of the previous meeting were approved and signed by the chair.		
6.	Matters arising from previous meeting		
	ACTION: Student Voice and Activities Officer to write Nestle paper to update the committee on the company's ethical position.		
	OUTCOME: Being actioned.		
	ACTION: Chief Executive to discuss the microwave in the graduate centre with Peter Lambert.		
	OUTCOME: To be reported on at the next meeting.		

	<p>ACTION: Education Officer to bring more details on what the sponsored BBA project could be.</p> <p>OUTCOME: To be reported on at the next meeting.</p>
7.	<p>Representation and planning</p> <p>Committee members reported on meetings they had attended since the last meeting.</p> <p>The President reported on the ongoing campaign around changes to the bus route. The SU were encouraging students and staff to contact the bus company First to let them know how they felt about the changes.</p> <p>The Committee discussed whether First should be allowed to attend the Fresher's week fayre. They agreed yes provided that First were warned that they would likely receive a lot of complaints about the changes to the bus route.</p> <p>The Postgraduate Officer reported on their visit to the student accommodation at Polden noting that it was currently of poor quality. They would be attending as a witness for an air quality inspection there later this afternoon.</p> <p>The committee discussed and agreed with the view that the University should be compensating students who have been affected by their failure to deliver on what they promised.</p> <p>The Student Voice Manager shared and went through the student voice report with the committee.</p>
8.	<p>Priority communications</p> <p>The committee discussed giving an update to students on when the 3G pitch would be completed but agreed more information was needed first.</p> <p>Both the Community Officer and Community & Advice Manager noted their concerns over the University's report and support tool which was soon to go live. The committee discussed and agreed not to promote this tool at this time until further information was received on what positive benefits this would have for students.</p> <p>The committee discussed the poor information that the University were giving new and potential students about The SU. They noted the efforts of the Marketing Manager to provide the University with accurate information about The SU</p>
9.	<p>Reputational risk</p> <p>No reputational risks were identified for discussion.</p>
10.	<p>Executive Committee issues, including financial variations</p> <p>No executive committee issues were raised.</p>
11.	<p>Any other business</p> <p>No items had been previously identified for discussion.</p>
<p>The meeting ended at 9.30am.</p>	

Item number	Action	Responsibility
6	Write Nestle paper to update the committee on the company's ethical position.	Activities officer and Campaign co-ordinator
6	Discuss the microwave in the graduate centre with Peter Lambert.	Chief Executive
6	Bring more details on what the sponsored BBA project could be on to the next meeting.	Education Officer

