

**University of Bath Students' Union – LGBT+
Postgrad and Mature student rep**

Duties and Responsibilities

- Providing support to Postgrads and Mature students.
- Represent the views/needs of these students to LGBT+ committee.
- Organise socials for Postgrads and Mature students as appropriate.
- Market events for Postgrad and Mature students.
- Co-ordinate with Mature Student/Postgrad committee as appropriate.
- Attend LGBT+ Committee meetings.

Time commitment
 First Semester- 4 hours per week
 Second semester- 4 hours per week

Accountable to
 SU Community Officer, Advice & Community Manager

Venue
 Advice & Support Centre
 Potential meeting venues

Supported by
 SU Community Officer and Advice and Community Manager Advice & Support Co-ordinator

Opportunity

- Develop communication skills
- Develop time management and event management skills.
- Interpersonal skills

Benefits
 Skills gained; CV enhancement; support from SU Community Officer and other key staff and officers; contribution towards Bath Award

Useful previous experience
 Leadership, Management, Volunteering

Training and support
 Training offered management and communication

Skills gained: Participating in this opportunity will enable you to develop and practise the following skills (marked ✓)

Written communication	✓	Teamwork	✓	Financial management	
Verbal communication	✓	Time management	✓	IT	✓
Delegation		People management	✓	Organisation/planning	✓
Decision making	✓	Negotiation	✓	Marketing	✓

Others (as specified below):
 Event Management

For further information, contact: sucommunity@bath.ac.uk or suadvice@bath.ac.uk	Website: https://www.thesubath.com/lgbt/
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