

**University of Bath Students' Union – LGBT+
Postgrad and Mature student rep**

<p>Duties and Responsibilities</p> <ul style="list-style-type: none"> Providing support to Postgrads and Mature students. Represent the views/needs of these students to LGBT+ committee. Organise socials for Postgrads and Mature students as appropriate. Market events for Postgrad and Mature students. Co-ordinate with Mature Student/Postgrad committee as appropriate. Attend LGBT+ Committee meetings. 	<p>Time commitment First Semester- 4 hours per week Second semester- 4 hours per week</p> <hr/> <p>Accountable to SU Community Officer, Advice & Community Manager</p> <hr/> <p>Venue Advice & Representation Centre Potential meeting venues</p> <hr/> <p>Supported by SU Community Officer and Advice and Community Manager Advice & Support Co-ordinator</p>																								
<p>Opportunity</p> <ul style="list-style-type: none"> Develop communication skills Develop time management and event management skills. Interpersonal skills 	<p>Benefits Skills gained; CV enhancement; support from SU Community Officer and other key staff and officers; contribution towards Bath Award</p>																								
<p>Useful previous experience Leadership, Management, Volunteering</p>	<p>Training and support Training offered management and communication</p>																								
<p>Skills gained: Participating in this opportunity will enable you to develop and practise the following skills (marked ✓)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Written communication</td> <td align="center">✓</td> <td>Teamwork</td> <td align="center">✓</td> <td>Financial management</td> <td></td> </tr> <tr> <td>Verbal communication</td> <td align="center">✓</td> <td>Time management</td> <td align="center">✓</td> <td>IT</td> <td align="center">✓</td> </tr> <tr> <td>Delegation</td> <td></td> <td>People management</td> <td align="center">✓</td> <td>Organisation/planning</td> <td align="center">✓</td> </tr> <tr> <td>Decision making</td> <td align="center">✓</td> <td>Negotiation</td> <td align="center">✓</td> <td>Marketing</td> <td align="center">✓</td> </tr> </table>		Written communication	✓	Teamwork	✓	Financial management		Verbal communication	✓	Time management	✓	IT	✓	Delegation		People management	✓	Organisation/planning	✓	Decision making	✓	Negotiation	✓	Marketing	✓
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<p>Others (as specified below): Event Management</p>																									
<p>For further information, contact: sucommunity@bath.ac.uk or suadvice@bath.ac.uk</p>	<p>Website: http://www.bathstudent.com/advice/student-groups/lgbt/</p>																								