



Student Trainer – Skills Training Programme

This opportunity profile is designed to give you an idea of what your work will involve. It highlights the commitments, skills and benefits you can expect from taking up that role.

<p>Role: Student Trainer – Skills Training Programme</p>	<p>Department: Student Development</p>
<p>Duties and Responsibilities:</p> <ul style="list-style-type: none"> • Attend Train the Trainer • Develop & deliver at least 5 workshops during the year, working in pairs • Attend at least 3 other Skills Training workshops • Participate in training opportunities campus wide eg Peer Mentor Training • Maintain a Reflective Log • Attend regular trainer meetings • Promote personal development and Skills Training throughout the University 	<p>Time Commitment: Varied: Will include time for research and delivery of training sessions. Trainers must attend Train the Trainer and participate in a variety of training opportunities campus wide</p> <hr/> <p>Venue: No single venue, however the Skills Training office is based at 1E 3.19</p> <hr/> <p>Responsible to: Student Development Co-ordinator VP Activities & Development</p> <p>Supported by: Skills Training Administrator</p>
<p>Opportunity:</p> <ul style="list-style-type: none"> • To develop training skills and deliver peer to peer training sessions • To gain key transferable skills 	<p>Benefits: Gain skills in:</p> <ul style="list-style-type: none"> • Time & Resource Management • Communicating with Diverse Audiences • Leadership • Responding Constructively to Challenging Situations • Motivating Others • Team work • Relationship Building • Marketing and promotion • Gain experience of chairing a group (for those who wish to stand for Chair of the Skills Training Student Trainers) • Chart your own personal development • Network with local and national employers
<p>Useful previous experience: Voluntary work (desirable but not essential) Presentation skills (desirable but not essential)</p>	<p>Training and support: In house training provided at the Train the Trainer event (usually in June) as well as some additional training opportunities eg Peer Mentor Training</p>

Skills Gained: Participating in this opportunity will enable you to develop and practice the following skills (marked ✓)

Teamwork*	✓	Time Management	✓	I.T.	✓
Written Communication*	✓	Delegation	✓	Organisation/ Planning	✓
Verbal Communication*	✓	Decision Making	✓	Marketing	✓
Leadership*	✓	People Management	✓	Creativity	✓
Commercial Awareness*		Negotiation	✓	Initiative	✓
Problem Solving*	✓	Financial Management			

***Skills required for The Bath Award**

Others (as specified below):

Being a Chair – for those students who stand for Chair of the Skills Training Student Trainers
 Participation in Executive committee meetings (Student Trainer Chair attends the Development & Enterprise Executive Meetings 6 times per academic year)

For further info contact: Skills Training
 Administrator:
su-training@bath.ac.uk

VP Activities & Development:

Website:
www.bathstudent.com/skills-training