

Bike Hire Checklist

Name:	Bike No.
Date of Return:	Bike Inspected by (SU staff):

Checklist for visible damage/missing components/accessories

Bike Part	Prior OK? (Tick/Cross)	Post OK? (Tick/Cross)	Comments	Charges Applied
Frame				
Handlebars				
Brakes				
Wheels				
Tyres				
Pedals				
Chain				
Gears				
Saddle				
Rack				
Mudguards				
Temp Bike lights			Missing Lights = £5	
Lock			Missing Key = £5 Missing Lock = £15	



