

SU Sport Committees Training Day – Monday June 4th

Time	Session		Venue
9:15 onwards	Arrival and registration – Teas and Coffee		Chancellors Building Lobby, CB 4.1
10.00 – 10:15	Welcome and Opening – William Galloway		CB 1.10
10:15 – 11:00	Keynote 1 – Alison Oliver UK Youth Sport Trust		CB 1.10
11:10 – 12:00	Workshops – Role Specific		
	Chair – Ben Davies	Specific training for club chairs on both how to effectively chair a meeting and more generally how to be a good Chair.	CB 3.11
	Treasurer – Helen McHenry	Specific Treasurer training on financial planning in general, sources of funding and SU processes.	CB 3.10
	Secretary – Angela Pater	Specific training for Secretaries on how to take minutes for the meetings of the club and support the clerical.	CB 3.6
	Social Sec – TBC	Training for Social Secretaries on how to plan socials that add value to the student sport experience and provide a fun environment for all involved	CB 3.1
	Welfare – Ben Palmer	New training for the Welfare Officer role to provide concrete guidance on the extent to which support should be provided as a student and when to sign post to other services	CB 3.5
	League Captain – Jo Dixon, Misha Blair	BUCS Captain Training	CB 3.7
	Other – Isabelle Sims	For all other roles a training session on how to get the most out of your year as a committee member, whatever role you are fulfilling.	CB 3.9
12:10 – 13:00	Workshops – Non-Role Specific		
	Managing Conflict in Teams – Isabelle Sims	In this highly interactive session we will reflect on possible triggers of conflict and conflict escalation, we will discuss aspects of conflict in cross-cultural teams and we will consider approaches that can be used to avoid conflict escalation including negotiation and mediation skills.	CB 3.9
	Understanding society's / club's value proposition - Catalina Amihaiesi	What makes your club different, what's your unique selling point and how do you communicate that to someone who isn't yet a member. This session will help you understand how to make your club stand out and get people excited to be a part of it.	CB 3.6
	How to be Inclusive – Alisha Lobo	This session will allow students to understand the wider issues and barriers facing minority groups on campus and what solutions can be created to address them	CB 3.1

	What is club development? - Matt Price	A session led by our Recreational Sport Co-ordinator to introduce the concept of club development at the support that you can access as a committee throughout the year.	CB 3.5
	Influencing: How to get what you want - Ben Davies	Influencing is a vital skill for getting people to buy in to your ideas. Within your roles you'll be influencing other committee members, the students you engage with, and policy within the SU. In this session you'll learn from your SU President how you can effectively influence others to get what's best for your student group.	CB 3.16
13:00 - 14:00	Lunch		CB 4.5, 4.8, 4.10
14:00 - 14:45	Club Committees 101	This 45 min session will give you a brief overview of a year in the life of a committee member.	CB 1.10
14:45 - 15:10	Alumni Fund and Alumni Dept	An introduction to the Alumni Department, the Alumni fund and the opportunities that both present.	CB 1.10
15:10-15:25	The SU Bath Website	A top level overview of what web tools are available to committees for a range of purposes and new features for next year,	CB 1.10
15:25 - 16:15	Facilitated club planning	This is an opportunity to come back together with your fellow committee members, discuss what you have gained from the day and spend some time planning for the year.	CB 3.5, 3.6, 3.7, 3.9, 3.10, 3.11
16:15 - 16:30	Closing Remarks - Andy Galloway		CB 1.10