

**Minutes**

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| **Meeting:** | **SU Sport Exec** |
| **Place:** | CB |
| **Date and Time:** | 2nd Oct 12:15 |

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| Present | Sport Officer | Angus Gueterbock |
|  | Sport Exec - Chair | Emily Mcmanus |
|  | Sport Exec - Treasurer | Anna Fertig |
|  | Sport Exec - Treasurer | Thomas Bristow |
|  | Sport Exec - Performance Sport Officer | Emily Dunn |
|  | Sport Exec - Events Coordinator | Bhoomi Singh Jadon |
|  | Sport Exec - Recreational Coordinator | Charlie Williams |
|  | Sport Exec - Volunteer Recognition Coordinator |  |
|  | Sport Exec - Media and Marketing Officer | Jenni Hargreaves |
|  | Sport Exec - Media and Marketing Officer | Sixtine Maury |
|  |  |  |
| Apologies | Jo Dixon | Sport Manager |
|  | Sport Exec - Welfare and Inclusivity Officer | Max Moir |
| Did not attend |  |  |
|  |  |  |
| In attendance | Stacey Bromley | Admin |
|  | Jo Mansfield | Coordinator |
|  | Sam Smith | Coordinator |

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|  |  | Action |
| 1 | **Apologies for absence** – As above |  |
| 2 | **Sport Staff Introductions**  **Stacey, Jo and Sam all introduces themselves and listed their main work responsibilities, so if Exec have any questions related to their work responsibilities they could get In touch with them directly, rather than having to go through the Sports Officer**  [**About SU Sport**](https://www.thesubath.com/sport/about/) **– Job roles can be seen here** |  |
| 3 | **Case Studies**  **SB – We have many clubs delivering Trips and Events throughout the year of which goes unrecognised. We would like the events coordinator to go out to these clubs and get some feedback / stories and report it back to me. We can include this info in our reports and get marketing to get these news stories out there for everyone to see**  **Emily Dunn could do the same for Bucs related stuff and report back to Sam Smith** | SB – Create a Teams Folder on Exec Page to drop the upcoming events in  BSJ & ED – To get the news stories and send across to staff  Media exec to post |
| 4 | **Welcome Socials**  **AG – can cause problems, so clubs have to submit their welcome social info, so just to keep an eye out if you see or hear anything**  **Will be added into committee workshops** | Exec – to keep a look out and report |
| 5 | **Postgraduate and International Involvement**  **SB – We are needing ways to get these groups of students interactive in sport, so if anyone has any suggestions then to let us know**  **AF- Is freshers week advertised for them**  **AG – Mainly UG, but this has been worked on and certain things were happening for them**  **Problem is they don’t have Wednesday afternoons off and the age mixing is a problem**  **AF – postgraduates seemed to think they were not allowed to join in** | All exec and staff to think about |
| 6 | **Visibility of the Exec**  **EM – don’t know that exec exists. How did you find out about it**  **SM- through Angus**  **ED – Talking to committee members about it**  **AG- Do committees read the info we send out. We need to market exec more. Need to make sure we know who we are and what we do**  **Tue 14th Oct 6pm – first committee workshop, so if exec are free to attend. First is on finance**  **EM- Send an email out to let everyone** |  |
| 7 | **Exec projects**  **AG – As it stands there has been no clear strategy for exec, therefore nothing really happens. My goal for this year is to have an exec strategy that list role responsibilities, and this can be passed down to future execs. Want to remove myself from being the middleman between exec and staff members.**  **Exec to go straight to staff member to discuss.**  **TD- Do we have to work on another project other that doing the finance**  **AG – No, same for media exec as they have a specific work to action throughout the year.**  **Finance systems are changing so we need treasurers to list good and bad things about finance in order to make it better. You can still get involved in other things if you want**  **Jo M and Charlie to work on Bath Active together**  **Treasurers to report on the finance Teams page should they not be able to come in for their shift**  **SB- Max has been given exercise buddy info to carry on with** | Jo & CW to work on bath Active  Exec to action their own projects  AG – to send out pairings to exec |
| 8 | **Any other business**  **Rugby @ Rec**  **EM – rugby at rec volunteers. Let me know if you can help**  **ED- for those execs who didn’t help Sunday to put their names forward first to make it fair for everyone**  **Communication**  **AG – Teams for info and comms, please do check!**  **For you to let us know your ideas too / ask questions, it’s your exec page**  **Make posts more exciting – any concerns ask before posting but you as media exec are in charge**  **Media Mailbox**  **AG - Being used for media exec to use for clubs take over so will now have access to the password.**  **Can chat more about this at a later date**  **JH – Would like more notice and better plan for takeover from clubs. Say 48 hours**  **AG- Media exec to look at creating a form for bookings**  **JM- Calendar – so takeovers don’t clash with major other sports activity**  **AF – Would like to know dates of sport events.**  **AG – can recruit another role for exec as 1 post wasn’t filled**  **Maybe another 3rd media exec**  **Vote happened – all in favour for a 3rd Sport Media Exec**  **Sport Kit – Grassboots**  **AG- I have been in communication with Grassboots, which is an online marketplace dedicated to everything grass roots! Grassboots enables sports clubs, schools and universities to promote sustainability. This could be an exec project if required. Can be discussed further at a later date**  **Facilities**  **SM - Facility question about gymnastics not being on campus came up from students just chatting to me. The fact its offsite deters students from joining the club, so they were just wondering why it wasn’t held in the jumps and throws. They were not committee members**  **AG- I can take to sports dept, but it might be better to look at better travel to get to baskervilles, that enables better access. Would need to discuss with committee to see if this is a major club issue** | Exec to action where needed  SB- to let exec know big sport dates  AG – To sort election for 3rd media Exec |
| 9 | **Notifications of next meeting: 6th Nov** |  |
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| 12 |  |  |