

## Minutes

**Meeting:** SU Sport Exec  
**Place:** MS Teams Meeting  
**Date and Time:** 05/11/2021 2pm

Exec Committee	Sport Officer	Elizabeth Stacey (ES)
	Sport Exec - Chair	Matt Houghton (MH)
	Sport Exec - Treasurer	Robert Preston (RP)
	Sport Exec - Treasurer	Maria Valderrabano (MV)
	Sport Exec - Performance Sport Officer	-
	Sport Exec - Events Coordinator	Eleni Issaias (EI)
	Sport Exec - Welfare Officer	Melissa Farid (MF)
	Sport Exec - Inclusion Officer	-
	Sport Exec - Media Officer	Todd Lindley (TL)
	Sport Exec - Recreational Coordinator	Ellie Muir (EM)
	Sport Exec - Volunteer Recognition Coordinator	Maria Valderrabano (MV)
	Sport Exec - Marketing Officer	Beatriz Leitao (BL)
Apologies		MH, BL, MV, TL
Did not attend		
In attendance	ES, RP, EM, EI, MF	

		Action
Apologies for absence (ES)	MH, BL, TL and MV send their apologies for their absences.	
Notifications of any other business (ES)	<ul style="list-style-type: none"> <li>Canoe transport &amp; mountaineering transport issues.</li> <li>Finance office forms.</li> <li>Volleyball finances</li> </ul>	
Exec up-date (ES)	EI - Help clubs organising socials or events – handbook written?	EI – Look into handbook
Top 10/Personal Goal progress (ES)	<p>Sulis Club, taken to the University –Have had a meeting with the Vice Chancellor &amp; senate, including the Director of sport for England. Willing to fund and need to be looked at, done over this coming summer. Disgusted at current state.</p> <p>Apart from that not much for manifesto. Lots of other small things.</p> <p>Hannah T interviews – Sports Co-ordinator role</p>	

	Meeting with lots of committee and chairs around their goals, issues etc. Trend with engagement- low, especially for socials for small clubs.	
Sulis Update (ES)	Sulis Club, taken to the University –Have had a meeting with the Vice Chancellor & senate, including the Director of sport for England. Willing to fund and need to be looked at, done over this coming summer. Disgusted at current state.	
Snowball Update (ES)	Running itself, through the staff. Using previous years as template. Exec- free ticket if help on other night with cloakroom on alternate night. Tickets are £16. 1,000 people attending each night	All – Check availability on Snowball nights
Collaborations between societies/causes (BL/MH)	ES – meeting with Bath Mind – possible collaboration with Nightline?  Something to be kept in mind, but not urgent, societies can be invited to speak as and when it would be relevant at AGM.	All – Think of societies for possible collaboration
Team of the Week/Volunteer of the Week (BL/MV)	Those present agree with suggestion of 1/2 volunteers plus a team , however BL and MV absent something to revisit next time.	
Recreational Inter-Halls Competition (MH/EM)	EM/MH joint plan. Inter halls competition, using those currently in halls plus affiliation to previous hall for non-first year.  After good take up of Summer at Bath, possibility of running in that week. Agreed that week is perfect time to do it.  Good competitive alternative for non-BUCS participants. Perfect opportunity for clubs to take on responsibility of running events. All agree, an idea to develop over the year.	
Finance Office Forms	Possibility of creating a Credit Card form, separate to the orange form.  Clubs not being clear about payments, whether they're needing a PO number or coming in to use the credit card.  May be beneficial to have a form where they specify time coming in if using the credit card. MV,RP will discuss and come back with more concrete plan.	RP, MV – Draft form
CAN & MOU transport	Old co-ordinator has returned to try and sort things out. MOU and CAN complained of no use of vehicles. Paul retired during covid- has return on voluntary basis to sort out.  We had a contract with Enterprise – they have ceased trading in Bath & Bristol – can't have hire cars U25 without this prior agreement.  MOU only found out 1 week before trip that booking was cancelled as Enterprise had stopped trading.  MOU starting using Berkeley Coaches, coach driver shortage so not a good solution.  Struggling to find replacement – looked at leases, buying etc. EM: ZIP Cars – monthly contracts. Looking into it.  SU still looking into possible solutions here, it is a known issue.	
Bath Active (EM)	Meant to be 20 sessions a week, down to 2. Dartmouth Avenue open on weekends, possible sport day there. Use of new boxing equipment. HIIT/Circuit session or something similar could be run if we find people to run them.	All – Anyone for Bath Active sessions
Volleyball Finance	£90 left - £1300 for activities at year start. ES meeting afterwards with RP.	ES,RP – Meeting

Notifications of next meeting (ES)		
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# Appendix 1

## MH Notes for Meeting

Hi all: sorry for not being available for this meeting. I hope everything is going well and I look forward to reading how you are all doing in your roles since our last meeting. Here is a few comments on agenda items from me:

Acceptance of previous minutes:	If anyone has anything on this, could they please send a message/email to myself.
Collaborations between societies/causes:	<p>I have been in conversation with Nightline, as they are interested in becoming more involved with sports societies. I have suggested to them that a mental health AGM/committee night could work really well, with Nightline introducing themselves, their services and having discussions with committees as to how they can best support athlete mental health. We are waiting on an email from the Nightline Promotional Officer.</p> <p>Could people please let us know of any other ideas for collaborations with societies and ideas for AGMs</p>
Team of the Week/Volunteer of the Week	We need to decide how many tickets are received by each- Beatriz and Maria can confirm which they think will be best. I would suggest only 1 or 2 volunteers of the week, with the rest going to the team of the week
Recreational Inter-Halls Competition	Ellie and I met and discussed the recreational offers that SU Sport offer. As there is an evaluation of BUCS at the university and if this is viable, Ellie and I suggest that an all-sport-wide Inter-Halls competition can be run, almost like a "house competition". Clubs run an event (tournament or league) that people compete for points for their halls. These can be totalled up and an overall halls champion crowned. Obviously this could be quite a large undertaking, but would be ideal as an alternative for BUCS which keeps a small competitive edge in an intra-mural capacity. Certain sports already run similar, such as football's inter-halls league, which already provides a template for how the halls could be split up. With the success we saw with Summer at Bath after exams last summer, it is clear that clubs/committees are capable of running some highly successful tournaments. When these competitions could be run: we're not sure. This could be part of a week-long event, similar to Summer at Bath or an intra-mural Varsity, or could be spread throughout the year. Ellie can elaborate.
Other things to mention on my behalf	Please make sure that you keep in contact with your buddies/mentees. Let's make sure we're emailing them before each meeting to hear any of their concerns. It might be good if, towards the end of the term or when you are free, you have a quick meeting with the chairs to see how they're doing. I know Elizabeth has done this quite recently anyway, so maybe later in the term or next term would be better.