

Student Leader Role Profile

Committee Member



A Committee Member is responsible for ensuring the Group runs effectively. They will organise events and activities, support members and complete all necessary tasks.

Duties and Responsibilities

- Work with the committee to organise and run events and activities for the Group.
- Oversee the Group's online presence on the SU website, social media, etc., ensuring this is appropriate and effective.
- Ensure Group adheres to all health and safety standards and all requirements set out in the Groups Policy.
- Complete compulsory training for your role, as outlined by the SU.
- Produce a handover to support the work of future committees.
- Follow The SU's Data Policy, regarding the handling of personal data or data related to the Group

As a Student Leader we require you to embrace EDI (Equality, Diversity and Inclusion) good practice. This includes offering events that are inclusive , varied and student centred, taking into consideration locations, access needs, timings, and refreshments so that you are aiming to make your events accessible to all. This also relates to general practice within your role, from meetings, representation and interaction with students in your group. We want every student to be able to participate and be communicated with in a positive, non-judgemental way allowing their best authentic selves to shine

Useful Previous Experience/Skills

- ✓ Participation in previous activities by the Group.
- ✓ Enthusiasm for the Group and its activities.
- ✓ Ability to bring ideas to the Group.
- ✓ Willingness to develop organisation, communication, and other employability skills.

Why become a Committee Member?

- ✓ Develop the Group for your members.
- ✓ Develop a sense of community between students with shared interests.
- ✓ Boost your employability.
- ✓ Access to training and workshops.

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Key Time Commitments

- Training Requirements – Minimum 1 hour online training module and possible attendance at Groups Conference dependant on role
- Approximately 3-5 hours per week, depending on Group activities.

Skills you will develop in this role:

Commercial Awareness	✓	Creativity	✓
Decision Making	✓	Delegation	
Financial Management		I.T. Skills	✓
Initiative	✓	Leadership	
Marketing	✓	Negotiation	✓
Organisation/ Planning	✓	People Management	
Problem Solving	✓	Public Speaking	
Teamwork	✓	Time Management	✓
Verbal Communication	✓	Written Communication	✓
Data Handling	✓		