

Student Leader Role Profile

Faculty Representative



As a Faculty Rep, you are the lead voice for your faculty, collaborating with the Department Reps to do so. You'll work closely with Faculty Senior Management to develop positive change for students within your faculty.

Duties and Responsibilities

- Lead faculty-level representation by chairing Faculty Forums and identifying shared issues.
- Act as the link between Department Reps and Faculty senior management.
- Represent students strategically at Boards of Studies and FLTQC meetings.
- Work closely with other Reps and SU Officers to coordinate communication and action.
- Prepare for and contribute to meetings by reviewing papers and agendas.
- Support SU-led campaigns and advocacy on academic issues.
- Act professionally and accountably, completing training, maintaining confidentiality, and ensuring continuity of representation.

As a Student Leader, we require you to embrace EDI (Equality, Diversity and Inclusion) good practice. This includes offering events that are inclusive, varied and student centred, taking into consideration locations, access needs, timings, and refreshments so that you are aiming to make your events accessible to all. This also relates to general practice within your role, from meetings, representation and interaction with students in your group. We want every student to be able to participate and be communicated with in a positive, non-judgemental way allowing their best authentic selves to shine.

Useful Previous Experience/Skills

- ✓ Experience representing student views or coordinating feedback across groups or departments
- ✓ Confidence contributing to formal meetings with staff or senior stakeholders
- ✓ Strong communication and relationship-building skills
- ✓ Ability to organise information, prioritise issues, and act professionally

Why become a Rep?

- ✓ Influence academic decision-making at a Faculty level
- ✓ Support and amplify the work of Department Reps
- ✓ Develop strategic leadership, advocacy, and communication skills

Student Leader Role Profile



- ✓ Work closely with senior staff and Students' Union leadership
- ✓ Make a meaningful, faculty-wide impact on the student academic experience

Key Time Commitments

- Training Requirements – Attendance at Faculty Rep training session.
- Meetings – SU Rep Roundtables (2 per year), Faculty Forums (2+ per year), Faculty Learning and Teaching Quality Committee (4 per year), Board of Studies (4 per year)
- Feedback Activities – 15-20 hours per month

We are here to help you so please do contact SU Voice for support.

Skills you will develop in this role:

Commercial Awareness		Creativity	
Decision Making	✓	Delegation	✓
Financial Management		I.T. Skills	
Initiative	✓	Leadership	✓
Marketing		Negotiation	✓
Organisation/ Planning	✓	People Management	✓
Problem Solving	✓	Public Speaking	✓
Teamwork	✓	Time Management	✓
Verbal Communication	✓	Written Communication	✓