

*This profile is designed to give you an idea of what your voluntary work will involve. It highlights the commitments, skills and benefits you can expect from taking up that role.*

<b>Role:</b> SUmmit Chair	<b>SU Department:</b> Voice
<b>Main staff contact:</b> Change & Inclusion Manager	<b>Last updated:</b> Sept 2021

<p><b>What is SUmmit?</b></p> <p>SUmmit is an SU committee made up of a range of student leaders and representatives who vote to create <a href="#">Standpoints</a> (SU stances on any given issue) and hold the SU Officers to account.</p> <p><b>SUmmit Functions</b></p> <ul style="list-style-type: none"> <li>• To discuss, agree, and amend proposed Standpoints.</li> <li>• To discuss topical issues related to the student experience.</li> <li>• To receive updates from SU Officers and ask relevant questions regarding Officer work.</li> <li>• To provide insight and direction for the Officer team and other relevant representatives on key issues.</li> <li>• To receive updates from student groups, project teams, or other groups of students on campaigns, projects, and other pieces of work that may be of interest to SUmmit's members.</li> <li>• Create a network of student leaders and encourage collaboration between areas</li> </ul>
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<p><b>Role Summary</b></p> <p>The SUmmit Chair is elected by the SUmmit Committee at the beginning of each academic year and has responsibility of chairing the SUmmit meetings, working with SU Officers, staff, SUmmit members and Standpoint proposers to ensure the committee is running smoothly.</p>	
<p><b>Duties and Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Chair five SUmmit meetings per year.</li> <li>• Liaise with the SU Officers about their updates to SUmmit and their work relating to standpoints.</li> <li>• Communicate regularly with the committee to ensure smooth running of the SUmmit functions.</li> <li>• Liaise with staff before and after each SUmmit meeting to discuss standpoint proposals.</li> <li>• Work with Standpoint proposers to aid the standpoint approval process.</li> <li>• Aid in re-drafting standpoint wording, while ensuring the committee and original proposer are happy.</li> </ul>	<p><b>Time Commitment:</b></p> <p>One academic year minimum.</p> <ul style="list-style-type: none"> <li>• 2 hour SUmmit meetings (two per Semester and one in the Summer).</li> <li>• Regular email/Teams contact with SU staff/Officers throughout the year.</li> <li>• Attend briefings, catch ups and agenda setting meetings surrounding SUmmit meeting dates.</li> <li>• Requires reading of proposals and information outside of meeting times.</li> <li>• Any additional planning and preparation time.</li> <li>• One to two hours of training at beginning of Semester 1.</li> </ul>
<p><b>Venue:</b></p> <p>For the start of 2021/22 all meetings will be held via Teams, and SU staff and Officers can be contacted virtually</p>	<p><b>Training:</b></p> <p>In-house training provided by The SU.</p>

Find out more by emailing the Change & Inclusion Manager, Ben Palmer: [bjp42@bath.ac.uk](mailto:bjp42@bath.ac.uk).