Raffle guidance

Students who are running raffles should follow these rules:

- Charity law states that any fundraising we do for external charities need to go through the SU Fundraising account (code 3FU) and this includes all income and all expenditure related to that event. The cost of the raffle would need to go through the RAG account rather than a group's club account, as would the income from the raffle.

- All raffle tickets must be sold at equal value so everyone has a fair chance to win e.g. you can't do 5 tickets for £4 and individual for £1. Free tickets must be available to everyone.

- Raffle tickets should be available to everyone present at the event.

- The charity the money is being raised for must be stated.

- Use the word 'profits' in your communications to buyers (rather than 'proceeds')

- There must be a clear time/date you are drawing a winner, usually on the same day of the event.

- The raffle must run at the event i.e. not online

- Raffle prizes can be donated by a third party. Please advise the su-fundraising@bath.ac.uk team if the prize is of high value or if the donor of the prize are asking to be sponsors of the raffle e.g. wanting their logo and name used.

If you have any questions which this guidance doesn't cover, please email sufinance@bath.ac.uk