

University of Bath Students' Union

Hall Rep Mentor

Role: Hall Rep Mentor	Department: Students' Union
<p>Key Responsibilities:</p> <ul style="list-style-type: none"> Support Hall Reps through sharing knowledge, experience and signposting where needed, predominantly on topics of event management and accommodation representation To liaise with the Students' Union on any problems the Hall Reps have Lead on organising Hall Rep social/networking events Encourage Hall Reps to work proactively and innovatively in engaging students within halls Encourage your assigned Hall Reps to regularly meet together, attending at least one of these per semester Assist in delivering halls-based events and activities in the September/October period prior to Hall Rep elections, including assisting in the promotion of these elections Assist in events management throughout course of the year in the event of a Hall Rep committee shortfall 	<p>Time Commitment:</p> <ul style="list-style-type: none"> Hall Rep Mentors are in position throughout the academic year Average of 2 hours per week in semester 1 dropping to 1 hour per week in semester 2 Attendance at training Contact with assigned Hall Reps will vary throughout the year, but it is expected that Hall Rep Mentors will meet at least once a semester with their 2-3 assigned groups <p>Venue: Halls / Community, 1 East 3.17 Responsible to: Community Coordinator</p>
<p>Training and Support:</p> <ul style="list-style-type: none"> A briefing session will be provided at the start of the academic year Signposted to relevant Skills Training sessions Support for this role will be provided by the Community Coordinator 	<p>Benefits/rewards:</p> <p>This is a fantastic opportunity to get involved in University life and to help build upon the work of the previous year.</p> <ul style="list-style-type: none"> Skills development e.g. communication, teamwork, mentoring, motivating volunteers, events planning – beneficial for your CV The chance to meet and socialise with students Opens up avenues for continued involvement in the Students' Union Counts towards the Bath Award
<p>A Hall Rep Mentor will be/have:</p> <ul style="list-style-type: none"> A Hall Rep in the previous academic year with experience of organising or assisting in at least one halls-based activity Friendly and approachable, with enthusiasm for getting students involved in Hall Rep scheme throughout the course of the year Proactive and motivated to communicate and meet with assigned Hall Reps, deliver halls-based events in October period and run initial Hall Rep socials/networking events Responsive to the needs of others and sensitive to a range of personalities and culture 	

Skills Gained: Participating in this opportunity will enable you to develop and practice the following skills:					
Teamwork*	X	Delegation		Financial Management	
Verbal Communication*	X	Negotiation		I.T.	X
Written Communication*	X	People Management	X	Organisation/ Planning	X
Leadership*	X	Time Management	X	Creativity	X
Commercial Awareness*		Marketing	X	Initiative	X
Problem Solving*	X	Decision Making		Public Speaking	X
Active Listening	X	Confidentiality	X	*Skills required for Bath Award	

For further information, contact the Community Coordinator at: hallreps@bath.ac.uk

www.BathStudent.com/halls

